

The Board of the Logan County Health District met in regular session on Wednesday, January 7, 2009. President Don Spath called the meeting to order at 1:10 p.m. followed by recitation of the Pledge of Allegiance. The following members were present on roll call: Mr. Spath, Mr. Henschen, Mr. Stolly, and Dr. Varian, constituting a quorum with the President voting. Staff members present were Health Commissioner Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman and Director of Nursing Kay Schroer. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance. Guest Angel King joined the meeting at 1:20 p.m.

IN THE MATTER OF REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2009, the Board proceeded to reorganize with the following action taken:

Dr. Varian nominated Mr. Spath for re-election to the position of President seconded by Mr. Stolly. Following a call for any other nominations, it was moved by Dr. Varian and seconded by Mr. Stolly that the nominations be closed, with all in favor. The vote on roll call: Mr. Henschen- aye; Mr. Stolly- aye; Dr. Varian- aye; Mr. Spath- abstain. Mr. Spath was re-elected Board of Health President for 2009.

Mr. Stolly nominated Dr. Varian for the position of Vice-President seconded by Mr. Henschen. Following a call for any other nominations, Mr. Stolly moved the nominations be closed seconded by Mr. Henschen, with all in favor. The vote on roll call: Mr. Spath- aye; Mr. Henschen- aye; Mr. Stolly- aye; Dr. Varian- abstain. Dr. Varian was elected Board of Health Vice-President for 2009.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the minutes of December 3, 2008, with the correction noted below in regards to the vote on the matter of Annual Evaluation – M. Stonerock. Ayes: Mr. Spath, Mr. Stolly, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Mr. Stolly and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Mr. Henschen, Dr. Varian, Mr. Stolly. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

**IN THE MATTER OF THIRD READING/ADOPTION
AMENDING LCHD REGULATION NO. 40**

Following the third reading to amend certain fees in Logan County Health District Regulation #40, it was moved by Dr. Varian the that Board adopt the following resolution.

RESOLUTION 2009-01

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Marina, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Manufactured Home Park, Food Safety, Sewage Treatment, and Private Water System environmental health programs in the health district.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section I of Regulation Number 40 be amended to wit:

SECTION I

1.1 Operators of public swimming pools, public spas, or special use pools shall be charged license fees according to the following categories:

6. Water Sample (Bacteriological) \$ 30.00

- 1.2 Operators of a marina shall be charged a license fee according to the following categories:
- 7. Water Sample (Bacteriological) \$ 30.00
- 1.3 Operators of a manufactured home park shall be charged a license fee according to the following categories:
- 3. Water Sample (Bacteriological) \$ 30.00
- 1.4 Operators of a recreational vehicle park, recreation camp, or combined park/camp shall be charged a license fee according to the following categories:
- 3. Water Sample (Bacteriological) \$ 30.00
- 1.42 Operators of a Resident Day Camp shall be charged a license fee according to the following categories:
- 1. < 90 residents \$ 115.00
 - 2. 90 residents or more \$ 165.00
- 1.5 Operators of a food service operation shall be charged a license fee according to the following categories:
- | | | | |
|---------|----------|----------|----------|
| | Local | State | Total |
| Mobiles | \$ 50.00 | \$ 28.00 | \$ 78.00 |
| Vending | \$ 17.25 | \$ 6.00 | \$ 23.25 |
- Temporary \$ 20.00 per day
- 2. Water Sample (Bacteriological) \$ 30.00
- 1.6 Persons seeking to install a new private water system shall be charged accordingly:
- | | Local | State | Total |
|--|----------|---------|----------|
| 1. New installation: Private Water System for a single-family dwelling | \$120.00 | \$50.00 | \$170.00 |
| 2. New installation: Private Water System for a non-single-family dwelling | \$150.00 | \$50.00 | \$200.00 |
| 7. Water Sample Fee (Bacteriological) \$30.00 | | | |
- 1.8 Persons seeking to install a sewage system shall be charged accordingly:
- 1. Application for site review \$ 225.00
- 1.9 Inspections and services for real estate transactions shall be charged accordingly:
- 1. Whenever a sewage system is inspected by the Board or its agent in response to a request by an owner, seller, buyer, financial institution, real estate agent or other person, then a fee of \$90.00 shall be collected from the party requesting the inspection.
 - 2. Water Sample Free (Bacteriological) \$60.00

Mr. Stolly seconded the motion, and on roll call the vote was as follows:

Mr. Henschen- aye; Mr. Spath- aye; Mr. Stolly- aye; Dr. Varian- aye.

This Resolution is hereby declared adopted on this 7th day of January in the year 2009, and shall be in full force and effect on February 1, 2009.

on file

 Don W. Spath, President

on file

 Boyd C. Hoddinott, Secretary

IN THE MATTER OF THIRD READING/ADOPTION
AMENDING LCHD REGULATION NO. 46

Following the third reading to amend certain fees in Logan County Health District Regulation #46, it was moved by Dr. Varian that the Board adopt the following resolution.

RESOLUTION 2009-02

A Resolution amending Regulation No. 46, a regulation governing the design, installation, maintenance, alteration, repair, relocation, replacement, addition to, testing, use and inspection of all plumbing in or for public buildings, places, and newly constructed or substantially altered one-, two-, and three-family dwellings within the Logan County Health District; and those persons engaged in the plumbing business doing work within the Health District. This regulation shall not apply within those municipal jurisdictions already certified by the Ohio Board of Building Standards under Section 3781.10 of the Ohio Revised Code to exercise the enforcement authority for plumbing.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 6 of Regulation Number 46 be amended to wit:

Residential 1, 2, & 3-Family Dwellings

Plumbing Permit Application: \$ 40.00
Each Fixture: \$ 7.50

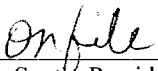
Registration

Plumbing Contractor Registration: \$ 75.00
Plumbing Installer Limited Registration: \$ 50.00

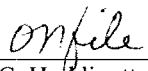
Mr. Stolly seconded the motion, and on roll call the vote was as follows:

Mr. Henschen- aye; Mr. Spath- aye; Mr. Stolly- aye; Dr. Varian- aye.

This Resolution is hereby declared adopted on this 7th day of January in the year 2009, and shall be in full force and effect on February 1, 2009.



Don W. Spath, President



Boyd C. Hoddinott, Secretary

IN THE MATTER OF EMERGENCY ADOPTION
AMENDING LCHD REGULATION NO. 26

Following explanation by the Environmental Health Director that fees for certain licensed programs appear in both Logan County Health District Regulations #26 and #40, it was moved by Dr. Varian that the Board waive the three-reading rule and adopt the following resolution on an emergency basis.

RESOLUTION 2009-03

A Resolution amending Regulation No. 26, a regulation providing for the protection of the public health and safety of the citizens of the Logan County Health District.

BE IT RESOLVED by the Board of Health of the Logan County Health District that the Section 5 of Regulation Number 26 be amended to wit:

- Remove 5-E sewage fees and 5-G real estate inspection fees and incorporate into Regulation No. 40

Mr. Stolly seconded the motion, and on roll call the vote was as follows:

Mr. Henschen- aye; Mr. Spath- aye; Mr. Stolly- aye; Dr. Varian- aye.

This Resolution is hereby declared adopted on this 7th day of January in the year 2009, and shall be in full force and effect immediately.

on file

 Don W. Spath, President

on file

 Boyd C. Hoddinott, Secretary

IN THE MATTER OF REQUESTS FOR VARIANCE

Environmental Health Director Craig D. Kauffman presented the following requests for variance from established codes.

Michael Berry, 7165 CR 29, Zanesfield

Mr. Berry requested variance from Ohio Administrative Code 3701-28 to maintain a yard hydrant with an open drain without the required backflow prevention device.

Melanie Longbrake, 589 CR 25 South, Bellefontaine

Ms. Longbrake requested variance from Ohio Administrative Code 3701-28 to maintain a yard hydrant with an open drain without the required backflow prevention device.

Mr. Kauffman stated that *Harpest Well Drilling* installed both of these hydrants unaware of the rule requiring the backflow prevention device, and he made no recommendation as to resolution. Noting the installer has agreed to no longer install this type of hydrant, it was moved by Dr. Varian and seconded by Mr. Stolly that the Board approve each individual variance. Ayes: Mr. Spath, Mr. Henschen, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

Michael White, 12194 Woodsfield Circle, Pickerington

Mr. White requested variance from Ohio Administrative Code 3701-28 to install a well three (3) feet from a property line at 8596 SR 368, Huntsville, and Sanitarian Darin Cozatt recommended approval. It was moved by Dr. Varian and seconded by Mr. Stolly that the Board approve the variance, to become invalid with the availability of central water supply. Ayes: Mr. Spath, Mr. Henschen, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF LICENSING VIOLATION ORDERS – CASTAWAYS RESTAURANT

On January 5, 2009, Sanitarian Darin Cozatt documented the following repeat violations at Castaways Restaurant, 13629 SR 235, Lakeview, licensed to Jerry Greenlee:

- OAC 3717-1-5.1(H): Requires plumbing facilities be installed according to the Ohio Plumbing Code. There is only one restroom facility for greater than 15 occupants of the facility.
- OAC 3717-1-5.1(I): Requires at least one service sink for cleaning of mops and disposal of mop water and similar liquid waste. The existing mop sink is non-functional.
- OAC 3717-1-6.4(A): Requires that physical facilities be maintained in good repair. The walk-in cooler door is not easily cleanable and the door gasket does not seal.

It was moved by Mr. Stolly and seconded by Dr. Varian that the Board issue an order to Mr. Greenlee to correct all violations prior to February 3, 2009, with violation to result in a license suspension hearing on February 4, 2009.

IN THE MATTER OF NUISANCE VIOLATION

David Owen, owner, Lincoln Arms Apartments, 400 West Street, Bellefontaine

The roof has leaked and collapsed an approximately 8x8 foot area of bedroom ceiling in apartment #12 at Lincoln Arms. Following review of case documents and Mr. Kauffman's recommendation, it was moved by Dr. Varian and seconded by Mr. Stolly that pursuant to Ohio Revised Code 3707.01 the condition at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *David Owen* be ordered to remove the debris and repair the ceiling within 14 days and to maintain the apartment building in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Henschen, Mr. Spath, Mr. Stolly, Dr. Varian. Nays: none. Motion carried

IN THE MATTER OF MOBILE FOOD LICENSE INCREASE

Angel King of Blue Jacket Dairy was recognized to address the Board, apologizing for being late for the Open Forum portion of the meeting. Ms. King stated that the fee increase passed on third reading today for mobile food service operations presents a hardship to businesses like hers who operate at several locations simultaneously. Following explanation of her business operation and questions from Board members regarding the type of license she requires, Environmental Health Director Craig D. Kauffman agreed to investigate the operation to ensure she is not improperly licensed.

IN THE MATTER OF NEW POSITION APPOINTMENT CONFIRMATION – LPN/HHA

It was moved by Dr. Varian and seconded by Mr. Stolly that the Board confirm the appointment of current part-time Licensed Practical Nurse Diana Baughman to the full-time position of combined LPN/HHA (Home Health Aide) created at the November 2009 meeting, retroactive to December 27, 2008, at her current rate of pay. Ayes: Mr. Spath, Mr. Henschen, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer presented the following nursing division statistics for November 2008:

Home Health: 39 patients; 15 admissions; 184 RN visits; 36 HHA visits; 91 PT visits; 36 OT visits

Public Health: 5 RN visits; 1 lead case management; 5 blood pressure clinics with 62 clients; 9 blood sugar checks; 3 TB clinics with 19 skin tests; 3 ARC clients with 3 tests; 5 BCMH visits and 33 contacts; 13 Welcome Home newborn visits

Communicable Disease: 13 confirmed- Chlamydia (7); Gonorrhea (1); Hepatitis B (1); Hepatitis C (2); Varicella (2)

Immunization Program: 4 regular clinics and 3 special clinics with 66 injections given to 26 clients; 3 adult clinics with 27 injections given to 23 clients; 469 flu shots; 12 pneumonia shots

Women, Infants and Children: 54 new clients; 125 recertifications; 1172 total participants

School Health; 6 school visits; 143 vision screenings/99 referrals; 10 hearing screenings/0 referrals

Health Ed: 3 other agency classes/25 attendees

Race for all programs: 1649 Caucasian; 9 American Indian; 16 Asian descent; 88 Black; 22 Hispanic; 3 Other non-White

IN THE MATTER OF 2009 APPROPRIATIONS RESOLUTION

Dr. Varian moved adoption of the following resolution.

RESOLUTION 2009-04

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2009, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

WATER WELL FUND 50

400-1020-50 SALARIES	\$ 11,970.00
400-1025-50 REMIT TO STATE	6,400.00
400-1030-50 LABORATORY FEES	1,250.00
400-1040-50 LABORATORY SUPPLIES	4,000.00
400-1050-50 REFUNDS	500.00
400-1050-50 LABORATORY EQUIPMENT	1,465.00

400-1070-50 TRAVEL	1,165.00	
400-1100-50 OPERS	1,676.00	
400-1115-50 MEDICARE	714.00	\$ 28,600.00

SOLID WASTE FUND 51

400-1020-51 SALARIES	\$ 1,883.00	
400-1050-51 REFUNDS	00.00	
400-1060-51 REMIT TO STATE	57,500.00	
400-1070-51 TRAVEL	325.00	
400-1100-51 OPERS	264.00	
400-1115-51 MEDICARE	28.00	\$ 60,000.00

MARINA FUND 52

400-1020-52 SALARIES	\$ 00.00	
400-1060-52 REMIT TO STATE	00.00	\$ 00.00

SWIMMING POOL FUND 53

400-1020-53 SALARIES	\$ 4,300.00	
400-1030-53 REMIT TO STATE	1,785.00	
400-1050-53 REFUNDS	00.00	
400-1070-53 TRAVEL	250.00	
400-1100-53 OPERS	602.00	
400-1115-53 MEDICARE	63.00	\$ 7,000.00

SEWAGE TREATMENT FUND 54

400-1020-54 SALARIES	\$ 13,000.00	
400-1025-54 SUPPLIES	1,000.00	
400-1030-54 EQUIPMENT	2,000.00	
400-1050-54 REFUNDS	500.00	
400-1060-54 REMIT TO STATE	3,000.00	
400-1070-54 TRAVEL	1,865.00	
400-1100-54 OPERS	1,820.00	
400-1115-54 MEDICARE	190.00	\$ 23,375.00

PUBLIC HEALTH INFRASTRUCTURE FUND 55

450-1000-55 OTHER EXPENSES	\$ 500.00	
450-1020-55 SALARIES	57,800.00	
450-1025-55 SUPPLIES	3,932.00	
450-1030-55 EQUIPMENT	00.00	
455-1040-55 REIMBURSE ADVANCES	5000.00	
450-1050-55 REIMBURSE STATE	00.00	
450-1055-55 CONTRACTS	4,000.00	
450-1070-55 TRAVEL	2,500.00	
450-1072-55 EDUCATION/TRAINING	500.00	
450-1100-55 OPERS	8,100.00	
450-1110-55 WORKERS COMPENSATION	2,900.00	
450-1115-55 MEDICARE	840.00	
450-1130-55 HOSPITAL/LIFE INSURANCE	11,000.00	\$97,072.00

TOBACCO EDUCATION FUND 57

450-1000-57 OTHER EXPENSES	\$	00.00	
450-1020-57 SALARIES		00.00	
450-1025-57 SUPPLIES		00.00	
450-1030-57 EQUIPMENT		00.00	
450-1050-57 CONTRACTED SERVICES		00.00	
450-1055-57 PHARMACEUTICALS		00.00	
450-1070-57 TRAVEL		00.00	
450-1072-57 EDUCATION/SEMINARS		00.00	
450-1100-57 OPERS		00.00	
450-1115-57 MEDICARE		00.00	\$ 00

WOMEN, INFANTS, CHILDREN FUND 61

10-1000-61 OTHER EXPENSES	\$	1,300.00	
10-1020-61 SALARIES		116,400.00	
10-1025-61 SUPPLIES		6,616.00	
10-1030-61 EQUIPMENT		00.00	
10-1050-61 CONTRACTS		3,000.00	
10-1060-61 REPAIRS/SERVICE		500.00	
10-1070-61 TRAVEL		2,500.00	
10-1072-61 EDUCATION/SEMINARS		500.00	
10-1091-61 OPERS		16,300.00	
10-1100-61 WORKERS COMPENSATION		5,800.00	
10-1110-61 MEDICARE		1,700.00	
10-1160-61 HOSPITAL/LIFE INSURANCE		25,500.00	
10-1170-61 REIMBURSE ADVANCES		11,000.00	
10-1171-61 REIMBURSE STATE		00.00	\$ 191,116.00

C & D WASTE DISPOSAL FUND 62

450-1020-62 SALARIES	\$	5,500.00	
450-1025-62 REMIT TO STATE		938.00	
450-1030-62 REMIT TO STATE/ODNR		15,625.00	
450-1040-62 REMIT TO CITY		00.00	
450-1050-62 REMIT TO TOWNSHIP		1,250.00	
450-01070-62 TRAVEL		837.00	
450-1100-62 OPERS		770.00	
450-1115-62 MEDICARE		80.00	\$ 25,000.00

DISTRICT HEALTH FUND 63

450-1000-63 OTHER EXPENSES	\$	64,000.00	
450-1010-63 SALARIES OFFICIALS		53,170.00	
450-1020-63 SALARIES		508,060.00	
450-1021-63 SOLID WASTE SALARIES		31,710.00	
450-1025-63 SUPPLIES		50,000.00	
450-1026-63 SOLID WASTE SUPPLIES		4,275.00	
450-1030-63 EQUIPMENT		5,000.00	
450-1031-63 SOLID WASTE EQUIPMENT		00.00	
450-1032-63 CHILD ABUSE REMIT		12,000.00	
450-1033-63 BURIAL PERMIT REMIT		175.00	
450-1034-63 REFUNDS		500.00	
450-1035-63 V. S. IMPROVEMENTS		20,000.00	

450-1036-63 FAMILY VIOLENCE FEES	6,000.00	
450-1040-63 CAPITAL IMPROVEMENTS	00.00	
450-1050-63 CONTRACTS	47,000.00	
450-1051-63 LABORATORY FEES	1,000.00	
450-1060-63 SOLID WASTE CONTRACT	4,000.00	
450-1070-63 TRAVEL	12,000.00	
450-1071-63 SOLID WASTE TRAVEL	3,500.00	
450-1072-63 EDUCATION/SEMINARS	5,000.00	
450-1080-63 REPAIRS/SERVICE	14,000.00	
450-1090-63 ADVERTISING/PRINTING	2,500.00	
450-1093-63 BUSINESS INSURANCE	6,000.00	
450-1100-63 OPERS DISTRICT HEALTH	83,100.00	
450-1101-63 SOLID WASTE HOSPITAL/LIFE	30.00	
450-1102-63 SOLID WASTE OPERS	4,440.00	
450-1103-63 SOLID WASTE WORKERS COMPENSATION	1,585.00	
450-1104-63 SOLID WASTE MEDICARE	460.00	
450-1110-63 WORKERS COMPENSATION	28,000.00	
450-1115-63 MEDICARE DISTRICT HEALTH	7,500.00	
450-1120-63 PHONE & UTILITIES	13,000.00	
450-1130-63 HOSPITAL/LIFE INSURANCE	55,000.00	
450-1140-63 LOAN PRINCIPAL	23,750.00	
450-1141-63 LOAN INTEREST	16,210.00	
450-1150-63 NUISANCE ABATE	00.00	
450-1160-63 PLUMBING INSPECTIONS	00.00	
450-1170-63 ADVANCES OUT	00.00	
450-1180-63 TRANSFERS OUT	00.00	
450-2000-63 PUBLIC AWARENESS BCMH	2,500.00	\$1,085,465.00

HOME HEALTH FUND 66

450-1000-66 OTHER EXPENSES	\$ 4,000.00	
450-1020-66 SALARIES	300,850.00	
450-1025-66 SUPPLIES	16,000.00	
450-1030-66 EQUIPMENT	3,000.00	
450-1031-66 REPAIRS/SERVICE	1,000.00	
450-1040-66 TRAVEL	20,000.00	
450-1041-66 EDUCATION/SEMINARS	4,000.00	
450-1050-66 WORKERS COMPENSATION	15,800.00	
450-1051-66 OPERS	42,000.00	
450-1055-66 MEDICARE	4,350.00	
450-1060-66 HOSPITAL/LIFE INSURANCE	52,000.00	
450-1070-66 PHONE & UTILITIES	5,200.00	
450-1071-66 CAPITAL IMPROVEMENTS	00.00	
450-1080-66 CONTRACTS	210,000.00	
450-1081-66 REFUNDS	3,000.00	
450-1090-66 LOAN PRINCIPAL	00.00	
450-1091-66 ADVANCES OUT	00.00	\$ 681,200.00

FOOD SAFETY FUND 67

450-1020-67 SALARIES	\$ 45,000.00	
450-1030-67 REMIT TO STATE	7,100.00	
450-1040-67 REMIT TO DEPT OF AG	3,300.00	
450-1050-67 REFUNDS	500.00	
450-1070-67 TRAVEL	1,800.00	
450-1100-67 OPERS	6,300.00	
450-1115-67 MEDICARE	.00	\$ 64,000.00

HOUSE TRAILER & RECREATIONAL VEHICLE PARKS FUND 69

410-1020-69 SALARIES	\$ 14,287.00	
410-1030-69 REMIT TO STATE	8,000.00	
410-1050-69 REFUNDS	250.00	
410-1070-69 TRAVEL	255.00	
410-1100-69 OPERS	2,000.00	
410-1115-69 MEDICARE	208.00	\$ 25,000.00

TOTAL 2009 APROPRIATIONS BUDGET **\$2,287,828.00**

Mr. Stolly seconded the resolution and the roll being called upon its adoption, the vote resulting as follows:

Mr. Spath- aye; Mr. Henschen- aye; Mr. Stolly- aye; Dr. Varian- aye

onfile

Don W. Spath, President

onfile

Boyd C. Hoddinott, M.D., Secretary

IN THE MATTER OF FINANCIAL REPORT REVIEW

It was moved by Mr. Stolly and seconded by Dr. Varian that the Board authorize President Spath to approve review of November health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Mr. Spath, Mr. Henschen, Dr. Varian, Mr. Stolly. Nays: none. Motion carried

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Dr. Varian and seconded by Mr. Stolly that the Board confirm the following matters of routine bookkeeping during the month of December, as completed by the Administrator and authorized by the Health Commissioner. Ayes: Mr. Henschen, Mr. Spath, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

TRANSFER OF APPROPRIATED FUNDS

Sewage Treatment Fund 054

\$ 100.00 FROM: 054-400-01025 Supplies
TO: 054-400-01100 OPERS

Public Health Infrastructure Fund 055

\$ 1050.00 FROM: 055-450-01025 Supplies
TO: 055-450-01020 Salaries

\$ 120.00 FROM: 055-450-01025 Supplies
TO: 055-450-01020 Salaries

\$ 150.00 FROM: 055-450-01070 Travel
TO: 055-450-01055 Contracts

Women, Infants, Children Fund 061

\$ 250.00 FROM: 061-010-01020 Salaries
TO: 061-020-01091 OPERS

C&D Waste Fund 062

\$ 100.00 FROM: 062-450-01020 Salaries
TO: 062-450-01050 Remit to Township

District Health Fund 063

\$ 100.00 FROM: 063-450-01026 Solid Waste Supplies
TO: 0563-450-01072 Solid Waste Travel

IN THE MATTER OF BOARD ATTENDANCE/QUORUM

Following discussion of Board member attendance and the occasional difficulty in meeting quorum requirements, Dr. Varian moved adoption of the following resolution:

RESOLUTION 2009-05

WHEREAS a quorum for official Board of Health meetings is four (4) of six (6) members;

AND WHEREAS there are occasions when a quorum cannot be met due to the geographic location of Board of members(s) on a given scheduled meeting date;

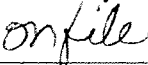
AND WHEREAS the legality of Board member attendance by conference call has been confirmed by Logan County Prosecutor Gerald L. Heaton;

BE IT RESOLVED, a majority of members concurring, that the Board of Health of the Logan County Health District may satisfy the quorum requirement for official meetings by audio conference call attendance when no alternative exists.

Mr. Stolly seconded the motion, and the vote on roll call was as follows:

Mr. Henschen- aye; Mr. Spath- aye; Mr. Stolly- aye; Dr. Varian- aye.

This Resolution is hereby declared adopted on this 7th day of January in the year 2009, and shall be in full force and effect immediately.



Don W. Spath, President



Boyd C. Hoddinott, Secretary

IN THE MATTER OF ANNUAL EVALUATIONS – K. TEVIS/L. KITE

Administrator Lisa G. Downing presented the first annual evaluation for Home Health Clerical Specialist Kelli Tevis. Noting a job development inventory score in the *Achieves* range, it was moved by Dr. Varian and seconded by Mr. Stolly that the Board accept the evaluation and grant a 3% COLA increase for Ms. Tevis to \$16.09 hourly for 70 biweekly hours retroactive to December 27, 2008. Ayes: Mr. Henschen, Mr. Spath, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

Director of Nursing Kay Schroer presented the annual review for Home Health Nurse Linda Kite, a 25-year health district employee. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Stolly and seconded by Dr. Varian that the Board accept the evaluation and grant a 3% COLA increase for Mrs. Kite to \$27.08 hourly for 70 biweekly hours effective January 24, 2009. Ayes: Mr. Henschen, Mr. Spath, Dr. Varian, Mr. Stolly. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Boyd C. Hoddinott, M.D. lead a discussion on how to best pursue operating funds following the third failed levy attempt in November 2008. Stating that the Board of Logan County Commissioners do not support a levy this year, at least not in a May election, member Terrence Stolly was in agreement to wait and see how inside millage funding from the villages and townships affects their budgets before proceeding. He also stated that the Board needs to be fiscally responsible, even if it means reduction in services. Member John Henschen believes the Board and the health district has done something to upset the voters, and “what we did wrong and what we did right” needs to be determined before trying for another levy, and Dr. Hoddinott indicated he will work toward development of a strategic plan.

The Health Commissioner also briefly addressed the licensure survey of Mary Rutan Hospital’s maternity unit scheduled for February 24, 2009; the increasing cost of handling infectious waste and the need to possibly collect a fees from generators who bring their waste to the health district for disposal; and the issue of liability for volunteers.

IN THE MATTER OF EXECUTIVE SESSION

At 2:36 p.m. it was moved by Dr. Varian and seconded by Mr. Stolly that the Board enter executive session to discuss personnel matters. Ayes: Mr. Henschen, Mr. Spath, Mr. Stolly, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF RETURN TO OPEN SESSION

It was moved at 3:00 p.m. by Mr. Stolly and seconded by Dr. Varian that the Board return to open session with no action to be taken. Ayes: Mr. Spath, Mr. Henschen, Dr. Varian, Mr. Stolly. Nays: none. Motion carried.

IN THE MATTER OF ADJOURNMENT

Following confirmation of the next meeting as Wednesday, February 4, 2009, and noting that Mr. Spath and Mr. Hines will both be absent at that time, it was the consensus of the Board to adjourn at 3:01 p.m.

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Don W. Spath, President

onfile

Boyd C. Hoddinott, M.D., Secretary