

The Board of the Logan County Health District met in regular session on Wednesday, April 8, 2009. President Spath called the meeting to order at 1:00 p.m. followed by recitation of the Pledge of Allegiance. The following members were present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian and Mr. Alloway. Staff members present were Health Commissioner Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Safety and Sanitation Coordinator Timothy Smith. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance.

IN THE MATTER OF NEW BOARD MEMBER INTRODUCTION

President Spath introduced and welcomed Philip Alloway of Belle Center, who offered information on his personal and professional background. Mr. Alloway was appointment by the Heath District Advisory Council to a five-year term on the Board of Health for the period April 1, 2009, to March 31, 2014.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the minutes of March 4, 2009, as previously mailed. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF STAFF INTRODUCTIONS

Assistant Director of Nursing Cindy Mabrey was introduced by her supervisor, Kay Schroer, D.O.N., and offered comments regarding her duties and responsibilities. She also fielded questions from the Board regarding nursing operations with decreased staff and the overall morale within the health district.

IN THE MATTER OF REQUESTS FOR VARIANCE

Safety and Sanitarian Coordinator Timothy Smith, R.S. presented the following requests for variance from established codes.

Phil Weeks, 5070 CR 64, DeGraff

Mr. Weeks requested variance from Ohio Administrative Code 3701-28 to place an addition six (6) feet from the existing well at 4354 CR 64, DeGraff. Inspecting sanitarian Darin Cozatt recommended approval.

Linda Peters, 2680 Mountcrest Drive, Bellefontaine

Ms. Peters requested variance from Ohio Administrative Code 3701-28 to place an addition two and one-half (2.5) feet from an existing well, a change from a previous approved variance allowing six (6) feet. Certification from a licensed well driller was provided stating that the well would still be accessible for maintenance. Mr. Smith recommended approved contingent upon inspection of the footer construction to verify the well is not damaged during excavation and that there is adequate eaves clearance.

Following review of each request, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board approved each individual variance with the recommended conditions. Ayes: Mr. Alloway, Dr. Varian, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF MOU RENEWAL - MANUFACTURED HOME PLACEMENT INSPECTIONS

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board renew a Memorandum of Understanding with the Ohio Department of Health to complete inspection of each manufactured home installed within a licensed manufactured home park in the Logan County Health District for the period July 1, 2009, to June 30, 2011. Ayes: Dr. Varian, Mr. Alloway, Mrs. Price, Mr. Henschen. Nays: none. Abstain: Mr. Hines. Motion carried.

IN THE MATTER OF NUISANACE COMPLAINT – DAYS INN MOTEL

No action was taken in response to a complaint of unsanitary conditions at the Days Inn Motel, 1134 North Main Street, Bellefontaine, as the matter is still under investigation by the office of the State Fire Marshall who is the licensee.

IN THE MATTER OF ANNUAL EVALUATION – C. MABREY

The Director of Nursing presented the annual performance evaluation of Cindy Mabrey, R.N., Assistant D.O.N., noting job development inventory score in the *Achieves* range. It was moved by Dr. Varian and seconded by Mrs. Price that the Board accept the evaluation and approved a 3.0% COLA for Mrs. Mabrey to \$24.64 hourly for 70 biweekly hours retroactive to April 4, 2009. Ayes: Mr. Hines, Mr. Henschen, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer presented the following nursing division statistics for February 2009:

Home Health: 44 patients; 15 admissions; 182 RN visits; 17 HHA visits; 87 PT visits; 32 OT visits; 2 SW visits

Public Health: 2 RN visits; 2 lead case managements; 4 blood pressure clinics with 42 clients; 15 blood sugar screenings; 1 TB clinic with 13 skin tests; 11 BCMH visits and 35 contacts; 10 Welcome Home newborn visits

Communicable Disease: 17 confirmed- Chlamydia (4); Gonorrhea (2); Hepatitis C (3); Influenza (4); Strep Pneum ISP (1); Legionella (1); Varicella (2)

Immunization Program: 28 child clients with 109 injections; 16 adult clients with 21 injections; 14 flu shots

Women, Infants and Children: 36 new clients; 155 recertifications; 1113 total participants

School Health; 3 school visits

IN THE MATTER OF FINANCIAL REPORT REVIEW

It was moved by Mrs. Price and seconded by Mr. Hines that the Board authorize President Spath to approve review of the February health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Dr., Varian, Mr. Henschen, Mr. Alloway, Mr. Hines, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER ROUTINE BOOKKEEPING MATTERS

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board confirm the following intrafund transfer as completed by the Administrator and authorized by the Health Commissioner. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

Home Health Fund

\$5200.00

- FROM: 066-450-01070 Utilities
- TO: 066-450-01081 Refunds

IN THE MATTER OF STRATEGIC PLAN – PUBLIC HEALTH INFRASTRUCTURE GRANT

To satisfy a deliverable of the Public Health Infrastructure grant from the Ohio Department of Health, it was moved by Dr. Varian and seconded by Mr. Hines that the Board approve the Emergency Preparedness Strategic Plan for inclusion in the Logan County Health District Emergency Operations plan as coordinated by Emergency Preparedness Coordinator Matthew Stonerock and approved as to content by the Public Health Advisory Council. Ayes: Mr. Alloway, Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

A variety of issues were touched on by Health Commissioner Boyd C. Hodinott, including the health district's disaster emergency response capabilities with current staffing levels; meeting notifications and correspondence issues with the Health District Advisory Council; National Public Health Week; and the emerging trend of shorter Board of Health meetings with less action items on the agenda.

IN THE MATTER OF BOARD PRESIDENT COMMENTS

President Spath presented a request to Board members to make known their intentions regarding reappointment to the Board at least three (3) months prior to the end of their term, except in emergency situations. He explained that the Health District Advisory Council has asked for this consideration to allow ample time for recruiting quality candidates. Mr. Spath also reminded the Board that the health district will attempt to staff an information booth at the Logan County Fair in July with volunteers only, and requested each member to give of their time towards this effort.

IN THE MATTER OF ADJOURNMENT

Following confirmation of the next meeting date as Wednesday, May 6, 2009, Mr. Spath adjourned the meeting by unanimous consent at 2:11 p.m.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary