

The Board of the Logan County Health District met in regular session on Wednesday, June 3, 2009. President Spath called the meeting to order at 1:00 p.m. followed by recitation of the Pledge of Allegiance. The following members were present on roll call: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian and Mr. Alloway, constituting a quorum. Staff members present were Health Commissioner Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance, along with Logan County Public Information Officer James (Joe) Berger.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Alloway that the Board approve the minutes of the May 6, 2009, regular meeting as mailed. Ayes: Mrs. Price, Mr. Henschen, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF LICENSING VIOLATIONS

*Lakeview Meadows Manufactured Home Park, Choice Properties Inc., owner/operator
11900 Duff Road, Lakeview*

On April 14, 2009, sanitarian Darin Cozatt documented repeated violations of Ohio Administrative Code 3701-27-10, 26, and 27, being various street lights not functional and a large area of ponding water. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board issue an order to correct all violations as recommended by Environmental Health Director Craig D. Kauffman, with a compliance inspection to be performed on or after July 6, 2009. Ayes: Mrs. Price, Dr. Varian, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisance violations for Board orders following citizen complaints and non-compliance with sanitarian orders following investigation.

Howard French, Cincinnati OH; Property at 8854 Walnut Street, Orchard Island

Mr. French owns an open building on Orchard Island with a damaged roof and several areas of exposed insulation; and apparent animal harborage. Mr. Kauffman recommended an order to close all openings within 14 days.

Ryan Shough, Covington, Ohio: Property at 106 North Miami Street, Quincy

Mr. Shough's building in Quincy has various openings, a collapsing porch, and solid waste in and around the rear of the building. Mr. Kauffman recommended an order to remove all collapsing parts of the building, secure the building against animal entry, and remove all solid waste and debris within 30 days.

Following review of individual case documents and recommendations, it was moved by Mrs. Price and seconded by Mr. Henschen that pursuant to Ohio Revised Code 3707.01 the conditions at each of these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Howard French* and *Ryan Shough* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue individual orders on behalf of the Board. Ayes: Mr. Alloway, Dr. Varian, Mr. Henschen, Mrs. Price. Nays: none. Motion carried

IN THE MATTER OF FINANCIAL REPORT REVIEW

It was moved by Dr. Varian and seconded by Mr. Alloway that the Board authorize President Spath to approve review of the April health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF TEMPORARY CASH ADVANCEMENTS

Noting untimely receipt of state funding resulting in inadequate cash balances to meet payroll expenses for the Women, Infants and Children and Public Health Infrastructure grants, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board confirm temporary cash advances made to the funds by the Administrator as follows. Ayes: Mr. Alloway, Dr. Varian, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

- **Transfer of Funds**

- District Health Fund
 - \$12,100.00 from 063-450-01000 Other Expenses to 063-450-01170 Advances Out

- **Temporary Cash Advances**

- \$3500.00 from DH Fund 063-450-01170 Advances Out to PHI Fund 066-800-00007 Advances In
- \$8600.00 from DH Fund 063-450-01170 Advances out to WIC Fund 061-010-00004 Transfers In

IN THE MATTER OF ANNUAL EVALUATION – J. WREN

Director of Nursing Kay Schroer presented the annual performance evaluation of Home Health Supervisor Jennifer Wren, RN. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Alloway and seconded by Mrs. Price that the Board accept the evaluation and approved a 3.0% COLA for Mrs. Wren to \$25.35 hourly for 70 biweekly hours effective June 27, 2009. Ayes: Mr. Henschen, Dr. Varian, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

Mr. Hines joined the meeting at this time, 1:15 p.m.

IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT

The Nursing Director presented the current schedules of adult and childhood private pay (non-VFC or ODH provided) vaccines for quarterly adjustment based on actual costs. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the following adjustments effective July 1, 2009. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

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| ▪ Hepatitis B | \$35.00 to \$40.00 |
| ▪ MMR | \$60.00 to \$65.00 |
| ▪ Adacel (Tdap) | \$45.00 to \$50.00 |
| ▪ Varicella (Chicken Pox) | \$90.00 to \$100.00 |
| ▪ Gardasil (HPV) | \$140.00 to \$150.00 |
| ▪ Zostavax (Singles) | \$165.00 to \$175.00 |

IN THE MATTER OF NURSING REPORT

Mrs. Schroer presented the following nursing division statistics for April 2009:

Home Health: 38 patients; 15 admissions; 213 RN visits; 20 HHA visits; 97 PT visits; 39 OT visits; 1 SW visit

Public Health: 1 RN visit; 2 blood pressure clinics with 34 clients; 6 blood sugar screenings; 1 TB clinic with 25 skin tests; 11 BCMH visits and 42 contacts; 10 Welcome Home newborn visits; 3 head lice checks

Communicable Disease: 11 confirmed- Chlamydia (4); Gonorrhea (1) Giardia (1); Influenza (2); Pertussis (1); Strep Pneum ISP (1); Varicella (1)

Immunization Program: 46 child clients with 140 injections; 20 adult clients with 42 injections

Women, Infants and Children: 53 new clients; 174 recertifications; 1142 total participants

School Health; 3 school visits

Health Education: 2 community classes/1320 attendees

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott stated May was a busy month at the health district, noting that various duties connected with the H1N1 (Swine Flu) virus, a whooping cough outbreak, and possible meningitis has consumed an exceptional amount of time of the Leadership Team and infectious disease staff. He stated his concerns regarding surge capacity with the reduced staffing level has been proven, and that use of the Medical Reserve Corp will definitely be necessary for mass prophylaxis clinics. The Health Commissioner further stated that that staff would likely collapsed under the demands of a large outbreak requiring case investigation, contact interviews and follow-up. Dr. Hoddinott also updated the Board on collaboration with Honda of America regarding combined response for such incidents, and spoke about the internal committee formed to begin a Strategic Plan for the health district. The Health Commissioner concluded his comments with the announcement that the one (1) suspect H1N1 case in Logan County thus far tested negative.

IN THE MATTER OF EXECUTIVE SESSION

At 1:30 p.m. it was moved by Mrs. Price, seconded by Mr. Hines, that the Board enter executive session to discuss personnel matters. Ayes: Mr. Alloway, Dr. Varian, Mr. Henschen, Mr. Hines, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF RETURN TO OPEN SESSION

At 1:54 p.m. it was moved by Mr. Henschen, seconded by Mrs. Price that the Board return to open session. Ayes: Mr. Alloway, Dr. Varian, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF WAGE CONTINUATION – C. IRICK

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve wage continuation for Director of Nursing Cynthia Irick for the period June 22, 2009, through June 30, 2009. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF SEPARATION – P. WOODS

It was moved by Mrs. Price and seconded by Mr. Hines that the Board confirm the involuntary disability separation of Environmental Clerical Specialist Pamela Woods effective May 27, 2009. Ayes: Mr. Henschen, Mr. Alloway, Dr. Varian, Mr. Hines, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD MEMBER CONCERN – SEASONAL RV'S

Mr. Hines voiced concern over the growing number of unsecured seasonal recreational vehicles within RV parks in the county, and was directed by the Health Commissioner to discuss the matter with the Environmental Health Director.

IN THE MATTER OF ADJOURNMENT

Following confirmation of the next meeting date as Wednesday, July 8, 2009, one week later than usual, Mr. Spath adjourned the meeting without opposition at 2:00 p.m.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary