

The Board of the Logan County Health District met in regular session on Wednesday, November 4, 2009. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. All members were present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian, and Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included John Clary, Mike Reffitt, and Dave Leiter. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the minutes of the October 7, 2009, regular meeting as mailed. Ayes: Mr. Alloway, Dr. Varian, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

It was moved by Dr. Varian and seconded by Mr. Alloway that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Mr. Hines, Mr. Henschen, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum portion of the meeting.

#### **IN THE MATTER OF LICENSEE VIOLATION**

##### ***Darrell Johnston, operator, Blackhawk Inn, 11543 SR 365, Lakeview***

Environmental Health Director Craig D. Kauffman reported that on November 3, 2009, Sanitarian Kim Casady documented a fifth violation of Ohio Administrative Code 3717-1-06.4 for the roof construction at Blackhawk Inn. The south gable end of the building remains open and part of the remainder of the roof is unfinished. It was moved by Dr. Varian and seconded by Mr. Alloway that the Board follow Mr. Kauffman's recommended and issue an order to complete the roof within 26 days, with failure to result in a license suspension hearing on December 2, 2009. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

Mr. Kauffman presented the following requests for variance from established codes.

##### ***Bruce Keifer, 11270 Northlake Place, Lakeview***

Mr. Keifer requested variance from Ohio Administrative Code (OAC) 3701-28 to place a well six (6) feet from the property line at this address and the code requires 10 feet. Sanitarian Kim Casady recommended approval as the best option for the site.

##### ***George Cain, 1052 June Drive, Xenia***

Mr. Cain requested variance from Ohio Administrative Code (OAC) 3701-28 to place a well right (8) feet from the property line at his 14489 Maple Avenue property in Lakeview and the code requires 10 feet. Sanitarian Kim Casady recommended approval as the best option for the site.

Following review of both requests, it was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the individual variances, both to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF NUISANCE VIOLATIONS**

Environmental Health Director presented the following nuisance violations for Board orders following citizen complaints and non-compliance with sanitarian orders following investigation.

##### ***Walter Norviel, 4617 CR 13, Bellefontaine***

Mr. Norviel has sewage running to the CR 13 road ditch. Mr. Kauffman recommended an order to install an approved sewage system within 60 days.

***Ronald Stayman, 168 N. Sandusky Street, Rushsylvania***

Mr. Stayman owns vacant property at 7330 CR 50, Ridgeway, with large accumulation of solid waste behind the house; in front of and inside a shed; evidence of open burning; and an illegal sewage drain tile from the house. Mr. Kauffman recommended an order to remove all solid waste within 14 days and to install an approved sewage system prior to any occupancy of the house.

***Mark Wolf, 242 State Street, West Mansfield***

Mr. Wolf owns property at 1749 TR 179, Bellefontaine, with a collapsed porch, construction debris, and solid waste scattered around the property and in the garage and shed. Mr. Kauffman recommended an order to remove all construction and demolition debris and solid waste within 14 days.

***Rod Beck, operator; Jim Reed, owner; 7483 CR 91, Lewistown***

Mr. Beck operates glove washing business at the corner of SR 235 and SR 720, Lakeview (Logan County Parcel 43031000020), with a waste water overflow to a storm drain going to a running stream. The property is owned by Jim Reed. Mr. Kauffman recommended an order to immediately cease discharge, obtain a plumbing permit, and seal all wastewater connections to the sanitary sewer within 30 days.

***Albert Straub, Columbus***

Mr. Straub owns property on Lakewood Street in Lakeview (Logan County Parcel 430051513005) with an open building and roofing material on the ground. Mr. Kauffman recommended an order to remove all debris and close the structure to prevent animal entry and harborage within 14 days.

***Joseph Schmitz, Columbus***

Mr. Schmitz owns property at 14209 Lakewood Street in Lakeview with an open structure and construction debris. Mr. Kauffman recommended an order to remove all debris and close the structure to prevent animal entry and harborage within 14 days.

Following review of individual case documents and recommendations, it was moved by Dr. Varian and seconded by Mr. Henschen that pursuant to Ohio Revised Code 3707.01 the conditions at each of these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Walter Norviel, Ronald Stayman, Mark Wolf, Rod Beck, Albert Straub* and *Joseph Schmitz* each be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue individual orders on behalf of the Board. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF CITATION TO SHOW CAUSE*****Kevin Sloas, 6788 SR 235, Lewistown***

Mr. Sloas owns condemned property at 153 Clermont Avenue, Russells Point, with an open, vacant house. The Village of Russells Point has indicated their willingness to abate the nuisance for the Board of Health. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board issue a citation to Mr. Sloas to appear before the Board of Health at their regular meeting on December 2, 2009, to show cause why the Board should not cause the abatement of the nuisance. Ayes: Mrs. Price, Mr. Hines, Dr. Varian, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kay Schroer reported that hearing and vision screenings are underway for Riverside Local Schools under contract, and that attendance at immunization clinics prior to the beginning of the new school year was down as compared to previous years. H1N1 is consuming the majority of public health nursing hours, with shot clinics scheduled per prior groups based upon the amount and type of vaccine available. 650 vaccines were given over a three hour period at the Discovery center, and Mrs. Schroer commended their staff as well as her own for the smooth operation. She offered the following nursing division statistics for September 2009:

Home Health: 37 patients; 14 admissions; 113 RN visits; 14 HHA visits; 79 PT visits; 31 OT visits

Public Health: 8 RN visits; 2 lead case management; 3 blood pressure clinics with 54 clients; 16 blood sugar screenings; 1 TB clinic with 16 skin tests; 2 ARC clients/2 tests; 1 BCMH visit and 30 contacts; 1 newborn visit

Communicable Disease: 14 confirmed- Chlamydia (7); Hepatitis C (3); Pertussis (1); H1N1 (3)

Immunization Program: 52 child clients with 129 injections; 69 adult clients with 70 injections

Women, Infants and Children: 45 new clients; 176 recertifications; 1169 total participants

School Health: 8 school visits (Riverside); 98 vision screenings/0 referrals; 91 hearing screenings/0 referrals

Health Education: 1 other agency class/9 attendees

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board authorize President Spath to approve review of the September health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board confirm the following transfers of appropriated funds as completed by the Administrator to meet current financial obligations. Ayes: Mr. Hines, Mr. Alloway, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

##### ***Water Well Fund 050***

- \$65.00 from 050-400-01040 Lab Supplies to 050-400-01030 Lab Fees
- \$35.00 from 050-400-01040 Lab Supplies to 050-400-01030 Lab Fees
- \$500.00 from 050-400-01050 Refunds to 050-400-01030 Lab Fees
- \$1465.00 from 050-400-01060 Lab Equipment to 050-400-01030 Lab Fees
- \$640.00 from 050-400-01020 Salaries to 050-400-01080 Remit ODNR

##### ***Public Health Infrastructure Fund 055***

- \$600.00 from 055-450-01070 Travel to 055-450-01000 Other Expenses

##### ***District Health Fund 063***

- \$2000.00 from 063-450-01000 Other Expenses to 063-450-01070 Travel
- \$500.00 from 063-450-01103 Solid Waste Workers Comp to 063-450-01071 Solid Waste Travel

##### ***Home Health Fund 066***

- \$2000.00 from 066-450-01080 Contracts to 066-450-01041 Education/Seminars

#### **IN THE MATTER OF ANNUAL EVALUATION – C. SUMMERS**

Ms. Downing presented the annual performance evaluation of Nursing Services/WIC Clerical Specialist Catherine Summers, noting an *Achieves* score. It was moved by Dr. Varian and seconded by Mr. Hines that the Board accept the evaluation and authorize a 3% COLA to \$14.10 hourly for 70 biweekly hours retroactive to October 31, 2009. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF IMMUNIZATION SET UP ROOM REMODEL**

Health Commissioner Boyd C. Hoddinott advised the Board that a budget revision has been submitted to the State for approval of a walk-in cooler to store immunizations from H1N1 grant funds. Noting the need to remodel the immunization set up room to accommodate the new equipment, it was moved by Mr. Alloway and seconded by Dr. Varian that the Board authorize Dr. Hoddinott to move ahead with the project; and further, that permanent improvement costs not covered by the grant be approved from personnel cost savings in the District Health Fund not to exceed \$20,000.00. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian, Mr. Alloway. Nays: none. Motion carried.

#### **IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Dr. Hoddinott addressed a variety of matters including required Incident Command System (ICS) training for Dr. Varian and Mr. Alloway; the on-site visit from Ohio Department of Health Director Dr. Alvin Jackson scheduled for November 12; and H1N1 response activities and the extraordinary efforts of the health district staff.

**IN THE MATTER OF EXECUTIVE SESSION**

At 2:00 p.m. it was moved by Dr. Varian and seconded by Mrs. Price that the Board enter executive session to discuss an employee disciplinary action. Ayes: Mr. Alloway, Mr. Hines, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF RETURN TO OPEN SESSION**

At 2:13 p.m. it was moved by Dr. Varian and seconded by Mr. Henschen that the Board return to open session. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ADJOURNMENT**

It was moved by Mr. Henschen and seconded by Mr. Hines that President Spath adjourn the meeting at 2:14 p.m. Ayes: Dr. Varian, Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried. The next meeting was confirmed as Wednesday, December 2, 2009, 1:00 p.m.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary