

The Board of the Logan County Health District met in regular session on Wednesday, September 2, 2009. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. The following members were present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, and Dr. Varian, constituting a quorum. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, Plumbing Inspector John Clary, and Sanitarian Kim Casady. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance, along with guests Dave Leiter and David Gasmire.

IN THE MATTER OF MINUTES

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the minutes of the August 5, 2009, regular meeting as mailed. Ayes: Mr. Hines, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mr. Hines that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Henschen, Mrs. Price, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

David Gasmire, owner/operator of Welcome Woods Campground, was recognized by President Spath to address the Board. Mr. Gasmire voiced complaints in regard to his recent camp inspection, specifically with cited violations for unapproved lots and documentation of substantial alteration by means of the movement of lot locations, and spacing distance on two lots. Noting the limited time permitted for discussion in open forum, President Spath requested Mr. Gasmire, Mr. Kauffman, and Mr. Casady schedule a meeting to try to resolve the issues without Board action.

Dave Leiter, Richland Township trustee, inquired about the progress on the nuisance at 149 Clermont Avenue in Russells Point, which Mr. Kauffman pointed out on the agenda for action today. Mr. Leiter also requested confirmation of the state minimum for well depth, which Mr. Kauffman stated is 25 feet.

IN THE MATTER OF ANNUAL EVALUATION – K. CASADY

Mr. Kauffman presented the annual performance evaluation of Sanitarian Kim Casady, noting an *Achieves* score. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board accept the evaluation and authorize a 3% COLA to \$17.74 hourly for 70 biweekly hours effective August 8, 2009. Ayes: Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – D. COZATT

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation for sanitarian Darin Cozatt. Following review of the job development inventory with a score in the *Achieves* range, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board accept the annual review and authorize a 3.0% Cost of Living Allowance (COLA), being \$18.99 hourly for 70 biweekly hours effective September 5, 2009. Ayes: Mr. Hines, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF SCHEDULED HEARING – J. KRZEMINSKI

Jay Krzeminski, Englewood, Ohio, was not present for the scheduled hearing regarding abatement of his nuisance property at 149 Clermont Avenue in Russells Point by means of demolition. Environmental Health Director Craig D. Kauffman reiterated that the house has been vacant longer than one (1) year and meets the condemnation protocol of the Board of Health, and the Village of Russells Point indicates they have funds to abate the nuisance for the Board. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board authorize the Health Commissioner to enter into a contract with the Village of Russells Point to remove the structure and all debris. Ayes: Mrs. Price, Dr. Varian, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Mr. Kauffman presented the following requests for variance from established codes.

McArthur Township, 6634 Fruit Street, Huntsville

McArthur Township Trustees requested a variance from Ohio Administrative Code 3701-28 to construct an office building five (5) feet from an existing well at 3691 CR 37, Huntsville. The code requires 10 feet, and Mr. Kauffman recommended approval.

Dane Taylor, 616 Plumvalley, Bellefontaine

Mr. Taylor requested variance from Ohio Administrative Code 3701-29 to temporarily connect his new dwelling to the existing sewage system until a new system can be installed. Sanitarian Darin Cozatt recommended approval, with a period of 90 days to install and connect to a new sewage system.

Richard Risch, 7372 Sir Francis Drake Avenue, Russells Point

Mr. Risch requested variance from Ohio Administrative Code 3701-28 to place a well less than 1,000 feet (approximately 250 feet) from the closed Chiles Landfill at 560 TR 217, Bellefontaine. Mr. Kauffman explained that the groundwater flow is known and is to the south, away from this property, and recommended approval.

Kevin Everhart, PO Box 3096, Lima

Mr. Everhart requested variance from Ohio Administrative Code 3701-28 to place a well three (3) feet from a lot line, three (3) feet from a driveway, and seven (7) feet from a house at 11097 Newland Drive, Lakeview. Sanitarian Kim Casady recommended approval as the best option on the property.

Larry Arthur, 671 Canyon Drive, Lima

Mr. Arthur requested variance from OAC 3701-28 to place a well five (5) feet from a house, six (6) feet from a property line, and in a parking area at 9034 Shady Drive, Lakeview. Sanitarian Kim Casady recommended approval with condition that barriers be placed around the well to prevent a vehicle from hitting the casing.

Scott Wenger, 5025 Rd 166, West Liberty

Mr. Wenger requested variance from OAC 3701-29 to place a house addition six (6) feet from an existing septic tank at this address. Mr. Kauffman recommended approval.

Following review of all requests, it was moved by Dr. Varian and seconded by Mr. Hines that the Board approve the individual variances, to become invalid with the availability of central water supply where applicable. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

Mr. Kauffman presented the following nuisance violations for Board orders following citizen complaints and non-compliance with sanitarian orders following investigation.

American Home Mortgage Servicing, Inc; C T Corporation System, Statutory Agent

This mortgage company owns property at 313 South Miami Street in Quincy with solid waste including clothes, garbage, containers, and appliances on the back porch. Mr. Kauffman recommended an order to remove all solid waste within 14 days.

Todd Tickle, 9831 East Foundry Street, East Liberty

Mr. Tickle's property contains a large accumulation of solid waste on porches and around the house, in an open shed, and in small and large burn piles. Mr. Kauffman recommended an order to remove all solid waste within 14 days and to cease burning immediately.

Antoinette Stone, Benton Ridge, Ohio

Ms. Stone has property at 7445 Walnut Street, Belle Center, which is occupied but not connected to available sewer. Mr. Kauffman recommended an order to connect to sewer within 14 days.

Following review of individual case documents and recommendations, it was moved by Mr. Hines and seconded by Mr. Henschen that pursuant to Ohio Revised Code 3707.01 the conditions at each of these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *American Home Mortgage Servicing Inc., Todd Tickle, and Antoinette Stone* each be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue individual orders on behalf of the Board. Ayes: Dr. Varian, Mrs. Price, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF SMOKE FREE WORKPLACE ENFORCEMENT CONTRACTS

Health Commissioner Dr. Boyd C. Hoddinott presented a request for response from the Ohio Department of Health in regards to a Smoke Free Workplace enforcement contract for the state fiscal year commencing October 1, 2009.

The communication requested the Health Commissioner to “Please consider whether you will retain your designation, would like to resume designation for your jurisdiction, or if you might like to assume contract responsibilities over a neighboring jurisdiction for which ODH currently conducts enforcement”. Noting that Director of Health Dr. Alvin Jackson was notified on December 7, 2007, that the Logan County Health District would no longer be the enforcing designee with respect to Ohio Revised Code 3794, it was moved by Mr. Hines and seconded by Dr. Varian that the Board authorize Dr. Hoddinott to respond to the request with the Board’s rejection to resume enforcement. Ayes: Mr. Henschen, Mrs. Price, Dr. Varian, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – C. BRAMLAGE

Director of Nursing Kay Schroer presented annual evaluation for WIC Director Christina Bramlage. Following review of the job development inventory with a score in the *Achieves* range, it was moved by Dr. Varian and seconded by Mr. Henschen that the Board accept the review and authorize a 3.0% COLA to \$17.40 hourly for 70 biweekly hours effective September 5, 2009. Ayes: Mrs. Price, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer offered the following nursing division statistics for July 2009:

Home Health: 37 patients; 15 admissions; 165 RN visits; 38 HHA visits; 58 PT visits; 33 OT visits, 3 social worker visits

Public Health: 3 blood pressure clinics with 37 clients; 15 blood sugar screenings; 1 TB clinic with 24 skin tests; ARC clients with 3 tests; 7 BCMH visits and 35 contacts

Communicable Disease: 9 confirmed- Chlamydia (4); Gonorrhea (2); Campylobacter (1); Meningitis (aseptic/viral) (1); H1N1 (1)

Immunization Program: 80 child clients with 202 injections; 44 adult clients with 61 injections

Women, Infants and Children: 36 new clients; 138 recertifications; 1198 total participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

It was moved by Dr. Varian and seconded by Mr. Hines that the Board authorize President Spath to approve review of the July health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Mr. Henschen, Mrs. Price, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the following financial transactions completed by the Administrator to meet current financial obligations. Ayes: Mr. Hines, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Temporary Cash Advances

- \$2000.00 from 063-450-01170 Advances Out District Health to 055-800-00007 Advances In PHI
- \$10,500.00 from 063-450-01170 Advances Out District Health to 061-800-00004 Transfer In WIC

Transfer of Appropriated Funds – District Health

- \$12,500.00 from 063-450-01120 Utilities to 063-450-01170 Advances Out

Additional Appropriation – District Health

- 063-450-01026 Solid Waste Supplies \$500.00
- 063-450-01031 Solid Waste Equipment \$660.00
- 063-450-01060 Solid Waste Contracts \$9000.00

New Expense Line Item

- 050-400-01080 Remit ODNR

IN THE MATTER OF FY10 PHEP GRANT AWARD ACCEPTANCE

It was moved by Mrs. Price and seconded by Mr. Henschen that the Board accept the FY010 Public Health Emergency Preparedness (PHEP) Grant Notice of Award in the amount of \$92,072.00, and the additional award of \$97,164.00 for H1N1 response, for a total of \$189,236.00 for the project grant year of August 10, 2009, to August 9, 2010. Ayes: Dr. Varian, Mr. Hines, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF INCREASING VITAL STATISTIC FEES

Administrator Lisa G. Downing informed the Board that the Ohio Department of Health will increase the price of each certified copy of a birth or death certificate by \$5.00 effective October 16, 2009. \$4.00 of the increase will be remitted to the Office of Vital Statistics to support public health systems, and the remaining \$1.00 will be retained by the local health department to cover administrative costs. It was moved by Mr. Hines and seconded by Mrs. Price that the Board waive the three reading rule and adopt the following resolution on an emergency basis. Ayes: Dr. Varian, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

RESOLUTION 2009-07

A Resolution amending the fee set for the issuance of a certified copy of a birth or death record.

BE IT RESOLVED by the Board of the Logan County Health District that the fee for a certified copy of a birth or death record on file with the Board shall be \$22.00. This fee shall include the additional fees collected for each certified copy pursuant to Ohio Revised Code 3705.24 as follows:

- Family Violence Shelters \$1.50; Child Abuse Prevention \$3.00; Vital Statistics Improvement \$9.00

This Resolution was adopted by the Logan County District Board of Health during regular session on the 2nd day of September, 2009, and shall be in full force and effect on October 16, 2009.

On roll call the vote was as follows: Mr. Henschen- aye; Mr. Hines- aye; Mrs. Price- aye; Dr. Varian- aye; Mr. Alloway- absent

Don Spath, President

Boyd C. Hoddinott, MD, Secretary

IN THE MATTER OF ANNUAL EVALUATIONS – C. RIEGLER/L. DOWNING/K. SCHROER

Administrator Lisa G. Downing presented the annual evaluation for Personnel Specialist Corinne Riegler, and Dr. Hoddinott presented the annual reviews for Ms. Downing and Director of Nursing Kay Schroer. Following review of all job development inventories with scores in the *Achieves* range, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board accept each review and authorize a 3.0% COLA increase for each employee as follows. Ayes: Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

- Corinne Riegler to \$19.12 hourly for 70 biweekly hours effective September 5, 2009
- Lisa Downing to \$25.35 hourly for 70 biweekly hours effective September 19, 2009
- Kay Schroer to \$29.08 hourly for 70 biweekly hours effective September 5, 2009

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott's comments were centered on H1N1, including:

- H1N1 symptoms, spread, school involvement, target groups, handouts for schools, and the unified staff response message
- His service as one of three physicians on the State of Ohio Pandemic Flu Advisory Board
- 9/10/09 meeting with the principals of all Logan County Schools regarding H1N1
- Mass seasonal flu vaccine clinic at the health district on Saturday, October 3 from 9:00 am to 1:00 pm

IN THE MATTER OF ADJOURNMENT

Following confirmation of the next meeting date as Wednesday, October 7, 2009, Mr. Spath adjourned the meeting without opposition at 2:30 p.m.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary