

The Board of the Logan County Health District met in regular session on Wednesday, January 6, 2010. President Spath called the meeting to order at 2:30 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian, and Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Steven Billing, Dave Billing, Darrell Johnston, Kevin Sloas, John Clary, Don Walters, and *Bellefontaine Examiner* reporter Mandy Hochstedler.

#### **IN THE MATTER OF REORGANIZATION/ELECTION OF OFFICERS**

This being the first meeting of 2010, the Board proceeded to reorganize with the following action taken:

Mr. Alloway nominated Mr. Spath for re-election to the position of President and Dr. Varian for re-election to the position of Vice-President, seconded by Mr. Henschen. Following a call for any other nominations with none voiced, Mr. Spath closed the nominations without opposition. The vote on roll call for Mr. Spath and Dr. Varian to retain their respective positions: Mr. Henschen- aye; Mrs. Price- aye; Dr. Varian- aye; Mr. Alloway-aye. Nays: none. Motion carried.

#### **IN THE MATTER OF MINUTES**

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the minutes of the December 2, 2009, regular meeting as mailed. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Henschen, Dr. Varian, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

##### ***Kevin Sloas, 6788 SR 235, Lewistown***

Mr. Sloas was recognized by President Spath to address the Board. He requested a two week extension of the Board's order of December 2, 2009, to seal and repair the outside of the structure and replace the door on his property at 153 Clermont Avenue, Russells Point, due to financial difficulties. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board allow Mr. Sloas until the next regular Board of Health meeting date of February 3, 2010, to satisfy the original order. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

##### ***Don Walters, Russells Point Zoning/Building Officer***

For the matter of record, Mr. Walters stated that the Kevin Sloas property at 153 Clermont Avenue has been a source of problems for the village for the past ten years.

#### **IN THE MATTER OF LICENSE SUSPENSION HEARING – BLACKHAWK INN**

##### ***Darrell Johnston, operator, Blackhawk Inn, 11543 SR 365, Lakeview***

A license suspension hearing for Blackhawk Inn for failure to repair the roof commenced as ordered by the Board for this date. In attendance for Blackhawk Inn were Darrell Johnston, owner/licensee; David Billing, operator; and Steven Billing, attorney for the establishment. Attorney Steven Billing objected to the license suspension, stating the business is Mr. David Billings' livelihood which allows him to meet the land contract payments and purchase materials for repairs. The attorney also stated that the wrong code was cited in the order, which violates the notice of proper hearing. Environmental Health Director Craig D. Kauffman argued that the proper code was cited. Lengthy discussion ensued, including testimony by all parties and presentation of photographs, with Board member Dr. Varian concluding that evidence that the public is at risk has not been substantiated by the health district. It was moved by Mr. Henschen and seconded by Dr. Varian that the license not be suspended. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF NUISANCE VIOLATIONS**

##### ***Anna Mae Reed, 2875 US 68 North, Bellefontaine***

Mrs. Reed resides in a nursing home and is the owner of this vacant, open, burned house full of solid waste and dilapidated garage with solid waste inside. Lake Township trustees have requested condemnation so they may remove the buildings and waste. It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue citations to all known interested parties (Heartland of Bellefontaine, son Jim Reed, Old Republic Bank, Chicago IL)

to appear February 3, 2010, to show cause why the Board should not cause the nuisance to be abated. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

***Carl Rannes, 8981 Park Street, Lakeview***

The Environmental Health Director has learned that the owner Carl Rannes is apparently deceased, and his property at this address contains excessive solid waste (garbage). The occupant, Angela Rannes, has not complied with the sanitarian citation issued December 29, 2009. Following review of case documents, it was moved by Dr. Varian and seconded by Mr. Alloway that pursuant to Ohio Revised Code 3707.01 the condition of this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; that an order to abate the nuisance within seven (7) days and to maintain the premises in a sanitary manner in the future be issued to "Occupant"; that Logan County Children's Services be notified of minor children residing in the possibly unsafe environment; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ANNUAL EVALUATION – L. KITE**

Director of Nursing Kay Schroer introduced home health nurse Linda Kite to the membership, who offered comments regarding her job duties and her 25-year employment with the health district. Mrs. Schroer then presented Mrs. Kite's annual performance review, noting a job development inventory score in the *Achieves* range. It was moved by Mr. Alloway and seconded by Mr. Henschen that the Board accept the evaluation. Ayes: Dr. Varian, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT**

Mrs. Schroer presented the current schedules of adult private pay (non-VFC or ODH provided) vaccines for quarterly adjustment based on actual costs. It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the following adjustments effective January 1, 2010. Ayes: Mr. Alloway, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

- Hepatitis A: from \$30.00 to \$35.00
- Menactra: from \$110.00 to \$120.00

**IN THE MATTER OF NURSING REPORT**

The nursing director announced that the first H1N1 clinic for the general public will be held at the health district next Monday, January 11, from 10:00 a.m. to 2:00 p.m. She also announced a change to the statistics for WIC for October of new clients 51 and recertifications 145. The following nursing division statistics were then offered for November 2009:

Home Health: 48 patients; 13 admissions; 198 RN visits; 47 HHA visits; 86 PT visits; 41 OT visits; 4 ST visits; 2 SW visits

Public Health: 4 RN visits; 3 blood pressure clinics with 51 clients; 10 blood sugar checks; 1 TB clinic with 12 skin tests; 4 BCMH visits and 35 contacts; 1 head lice check

Communicable Disease: 10 confirmed- Chlamydia (5); Hepatitis C (1); Giardia (1); Influenza (1); Pertussis (1); Salmonella (1)

Immunization Program: 43 child clients with 53 injections; 18 adult clients with 21 injections; 66 flu shots

Women, Infants and Children: 36 new clients; 195 recertifications; 1143 total participants

School Health: 3 school visits (Riverside); 9 vision screenings/1 referral; 10 hearing screenings/0 referrals

**IN THE MATTER OF 2010 APPROPRIATIONS RESOLUTION**

Mr. Henschen moved adoption of the following resolution.

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2010, the follow-

ing sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

**WATER WELL FUND 050**

050-400-01020 SALARIES	\$ 12,000.00	
050-400-01025 REMIT TO STATE	7,400.00	
050-400-01030 LABORATORY FEES	1,200.00	
050-400-01040 LABORATORY SUPPLIES	4,465.00	
050-400-01050 REFUNDS	500.00	
050-400-01050 LABORATORY EQUIPMENT	500.00	
050-400-01070 TRAVEL	920.00	
050-400-01080 REMIT ODNR	2,160.00	
050-400-01100 OPERS	1,680.00	
050-400-01115 MEDICARE	175.00	<b>\$ 31,000.00</b>

**SOLID WASTE FUND 051**

051-400-01020 SALARIES	\$ 1,500.00	
051-400-01050 REFUNDS	00.00	
051-400-01060 REMIT TO STATE	57,500.00	
051-400-01070 TRAVEL	768.00	
051-400-01100 OPERS	210.00	
051-400-01115 MEDICARE	22.00	<b>\$ 60,000.00</b>

**MARINA FUND 052**

052-400-01020 SALARIES	\$ 00.00	
052-400-01060 REMIT TO STATE	00.00	<b>\$ 00.00</b>

**SWIMMING POOL FUND 053**

053-400-01020 SALARIES	\$ 4,500.00	
053-400-01030 REMIT TO STATE	2,280.00	
053-400-01050 REFUNDS	00.00	
053-400-01070 TRAVEL	1,000.00	
053-400-01100 OPERS	630.00	
053-400-01115 MEDICARE	65.00	<b>\$ 8,475.00</b>

**SEWAGE TREATMENT FUND 054**

054-400-01020 SALARIES	\$ 13,000.00	
054-400-01025 SUPPLIES	500.00	
054-400-01030 EQUIPMENT	00.00	
054-400-01050 REFUNDS	300.00	
054-400-01060 REMIT TO STATE	750.00	
054-400-01070 TRAVEL	900.00	
054-400-01100 OPERS	1,820.00	
054-400-01115 MEDICARE	190.00	<b>\$ 17,460.00</b>

**PUBLIC HEALTH INFRASTRUCTURE FUND 055**

055-450-01000 OTHER EXPENSES	\$ 00.00	
005-450-01020 SALARIES	111,765.00	
055-450-01025 SUPPLIES	275.00	
055-450-01030 EQUIPMENT	00.00	
055-455-01040 REIMBURSE ADVANCES	6285.00	
055-450-01050 REIMBURSE STATE	00.00	
055-450-01055 CONTRACTS	4,375.00	
055-450-01070 TRAVEL	887.00	

055-450-01072 EDUCATION/TRAINING	00.00	
055-450-01100 OPERS	16,850.00	
055-450-01110 WORKERS COMPENSATION	2,200.00	
055-450-01115 MEDICARE	1,600.00	
055-450-01130 HOSPITAL/LIFE INSURANCE	10,763.00	<b>\$ 155,000.00</b>

**TOBACCO EDUCATION FUND 057**

057-450-01000 OTHER EXPENSES	\$ 00.00	
057-450-01020 SALARIES	00.00	
057-450-01025 SUPPLIES	00.00	
057-450-01030 EQUIPMENT	00.00	
057-450-01050 CONTRACTED SERVICES	00.00	
057-450-01055 PHARMACEUTICALS	00.00	
057-450-01070 TRAVEL	00.00	
057-450-01072 EDUCATION/SEMINARS	00.00	
057-450-01100 OPERS	00.00	
057-450-01115 MEDICARE	00.00	<b>\$ 00</b>

**WOMEN, INFANTS, CHILDREN FUND 061**

061-010-01000 OTHER EXPENSES	\$ 1,300.00	
061-010-01020 SALARIES	123,000.00	
061-010-01025 SUPPLIES	4,646.00	
061-010-01030 EQUIPMENT	00.00	
061-010-01050-CONTRACTS	3,000.00	
061-010-01060 REPAIRS/SERVICE	500.00	
061-010-01070 TRAVEL	2,500.00	
061-010-01072 EDUCATION/SEMINARS	500.00	
061-010-01091 OPERS	17,220.00	
061-010-01100 WORKERS COMPENSATION	6,150.00	
061-010-01110 MEDICARE	1,800.00	
061-010-01160 HOSPITAL/LIFE INSURANCE	19,500.00	
061-010-01170 REIMBURSE ADVANCES	11,000.00	
061-010-01171 REIMBURSE STATE	00.00	<b>\$ 191,116.00</b>

**C & D WASTE DISPOSAL FUND 062**

062-450-01020 SALARIES	\$ 4,600.00	
062-450-01025 REMIT TO STATE	630.00	
062-450-01030 REMIT TO STATE/ODNR	10,500.00	
062-450-01040 REMIT TO CITY	00.00	
062-450-01050 REMIT TO TOWNSHIP	840.00	
062-450-01070 TRAVEL	00.00	
062-450-01100 OPERS	644.00	
062-450-01115 MEDICARE	67.00	<b>\$ 17,281.00</b>

**DISTRICT HEALTH FUND 063**

063-450-01000 OTHER EXPENSES	\$ 15,000.00	
063-450-01010 SALARIES OFFICIALS	60,000.00	
063-450-01020 SALARIES	480,000.00	
063-450-01021 SOLID WASTE SALARIES	35,000.00	
063-450-01025 SUPPLIES	40,000.00	
063-450-01026 SOLID WASTE SUPPLIES	627.00	
063-450-01030 EQUIPMENT	5,000.00	
063-450-01031 SOLID WASTE EQUIPMENT	500.00	
063-450-01032 CHILD ABUSE REMIT	10,800.00	
063-450-01033 BURIAL PERMIT REMIT	125.00	
063-450-01034 REFUNDS	500.00	

063-450-01035 V. S. IMPROVEMENTS	32,400.00	
063-450-01036 FAMILY VIOLENCE FEES	5,400.00	
063-450-01040 CAPITAL IMPROVEMENTS	00.00	
063-450-01050 CONTRACTS	45,000.00	
063-450-01051 LABORATORY FEES	1,000.00	
063-450-01060 SOLID WASTE CONTRACT	4,000.00	
063-450-01070 TRAVEL	12,000.00	
063-450-01071 SOLID WASTE TRAVEL	3,000.00	
063-450-01072 EDUCATION/SEMINARS	4,000.00	
063-450-01080 REPAIRS/SERVICE	5,000.00	
063-450-01090 ADVERTISING/PRINTING	2,500.00	
063-450-01093 BUSINESS INSURANCE	6,000.00	
063-450-01100 OPERS DISTRICT HEALTH	75,000.00	
063-450-01101 SOLID WASTE HOSPITAL/LIFE	36.00	
063-450-01102 SOLID WASTE OPERS	4,900.00	
063-450-01103 SOLID WASTE WORKERS COMPENSATION	1,427.00	
063-450-01104 SOLID WASTE MEDICARE	510.00	
063-450-01110 WORKERS COMPENSATION	30,000.00	
063-450-01115 MEDICARE DISTRICT HEALTH	7,050.00	
063-450-01120 PHONE & UTILITIES	00.00	
063-450-01130 HOSPITAL/LIFE INSURANCE	57,000.00	
063-450-01140 LOAN PRINCIPAL	00.00	
063-450-01141 LOAN INTEREST	00.00	
063-450-01150 NUISANCE ABATE	00.00	
063-450-01160 PLUMBING INSPECTIONS	00.00	
063-450-01170 ADVANCES OUT	20,000.00	
063-450-01180 TRANSFERS OUT	00.00	
063-450-02000 PUBLIC AWARENESS BCMH	00.00	
063-450-02001 CAR SAFETY SEATS	00.00	\$ 963,775.00

**HOME HEALTH FUND 066**

066-450-01000 OTHER EXPENSES	\$ 5,000.00	
066-450-01020 SALARIES	335,000.00	
066-450-01025 SUPPLIES	15,000.00	
066-450-01030 EQUIPMENT	3,000.00	
066-450-01031 REPAIRS/SERVICE	1,000.00	
066-450-01040 TRAVEL	17,000.00	
066-450-01041 EDUCATION/SEMINARS	3,000.00	
066-450-01050 WORKERS COMPENSATION	16,000.00	
066-450-01051 OPERS	46,900.00	
066-450-01055 MEDICARE	4,900.00	
066-450-01060 HOSPITAL/LIFE INSURANCE	53,000.00	
066-450-01070 PHONE & UTILITIES	00.00	
066-450-01071 CAPITAL IMPROVEMENTS	00.00	
066-450-01080 CONTRACTS	175,000.00	
066-450-01081 REFUNDS	5,000.00	
066-450-01090 LOAN PRINCIPAL	00.00	
066-450-01091 ADVANCES OUT	00.00	\$ 679,800.00

**FOOD SAFETY FUND 067**

067-450-01020 SALARIES	\$ 53,000.00	
067-450-01030 REMIT TO STATE	7,100.00	
067-450-01040 REMIT TO DEPT OF AG	3,300.00	
067-450-01050 REFUNDS	500.00	
067-450-01070 TRAVEL	1,800.00	
067-450-01100 OPERS	7,420.00	
067-450-01115 MEDICARE	00.00	\$ 73,120.00

**INFECTIOUS WASTE FUND 068**

068-400-01070 TRAVEL	\$ 00.00	\$ 00.00
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**HOUSE TRAILER & RECREATIONAL VEHICLE PARKS FUND 069**

069-410-01020 SALARIES	\$ 14,000.00	
069-410-01025 SUPPLIES	900.00	
069-410-01030 REMIT TO STATE	8,200.00	
069-410-01050 REFUNDS	250.00	
069-410-01070 TRAVEL	625.00	
069-410-01100 OPERS	1,960.00	
069-410-01115 MEDICARE	203.00	\$ 26,138.00

**TOTAL 2010 APROPRIATIONS BUDGET** **\$2,223,165.00**

Mrs. Price seconded the resolution and the roll being called upon its adoption, the vote resulting as follows:

Mr. Alloway- aye; Dr. Varian- aye; Mrs. Price- aye; Dr. Varian- aye

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

It was moved by Dr. Varian and seconded by Mr. Alloway that the Board authorize President Spath to approve review of the November health district financial reports as presented by Administrator Lisa G. Downing. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board confirm the following bookkeeping transactions as completed by the Administrator to meet current financial obligations. Ayes: Mr. Alloway, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

**Transfers of Appropriated Funds**

***Public Health Infrastructure Fund 055***

- \$4.88 from 055-450-01000 Other Expenses to 055-450-01100 OPERS
- \$167.35 from 055-450-01020 Salaries to 055-450-01100 OPERS
- \$2119.77 from 055-450-01025 Supplies to 055-450-01100 OPERS
- \$325.00 from 055-450-01055 Contracts to 055-450-01100 OPERS
- \$13.00 from 055-450-01070 Travel to 055-450-01100 OPERS
- \$240.00 from 055-450-01110 Workers Compensation to 055-450-01115 Medicare
- \$82.64 from 055-450-01025 to 055-450-01130 Health/Life Insurance

***Women, Infants, Children Fund 061***

- \$500.00 from 061-010-01060 Repairs/Service to 061-010-01020 Salaries
- \$100.00 from 061-010-01072 Education/Seminars to 061-010-01020 Salaries
- \$251.95 from 061-010-01030 Equipment to 061-010-01160 Health/Life Insurance

***District Health Fund 063***

- \$652.60 from 063-450-01080 Repairs/Service to 063-450-01050 Contracts

**IN THE MATTER OF WALK-IN COOLER CHANGE ORDER**

A change order for the approved walk-in cooler project by Thomas & Marker Construction Company became necessary on December 18, 2009, when the quote for gas line relocation was more than twice the anticipated cost, and the cost for fencing was received. Board members were contacted via telephone on that day by the administrator, with verbal consent received from all to proceed with the added costs. It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the change order in the amount of \$3371.89, payable from the District Health fund. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ANNUAL EVALUATION-K. TEVIS**

Administrator Lisa G. Downing presented the annual performance review for Billing Specialist Kelli Tevis, noting a job development inventory score in the *Achieves* range. It was moved by Mr. Alloway and seconded by Mr. Henschen that the Board accept the evaluation. Ayes: Dr. Varian, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF POSITION CHANGE CONFIRMATIONS**

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board confirm the following support staff position changes as recommended by the Leadership Team and approved by the Health Commissioner. Ayes: Mr. Alloway, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

- Dawn Givens to Environmental Clerical Specialist effective December 26, 2009, and Vital Statistics Registrar effective January 1, 2010, at Grade 15, Step 4, being \$12.76 hourly for 70 biweekly hours
- Kimberly Bolt to Environmental Clerical Specialist effective December 26, 2009, at her current Grade and Step

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Dr. Hoddinott reported that he will speak on health care reform next week at the legislative committee meeting of the Logan County Area Chamber of Commerce. He offered praise to the health district staff for their excellent H1N1 response efforts, stating that hopefully it is now *winding down*. The Health Commissioner also announced that a more formal process for public hearings coming before the Board will be implemented soon.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting as February 3, 2010, at 2:30 p.m., President Spath requested that he be informed by members if they would like any changes to the current meeting format. He then adjourned at 4:18 p.m. without opposition.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary