

The Board of the Logan County Health District met in regular session on Wednesday, March 3, 2010. President Spath called the meeting to order at 2:40 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mrs. Price, and Dr. Varian, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Safety and Sanitation Coordinator Timothy Smith. Guests included Susan Castle, Stephanie Brown, Chester Brown, Shelly Craig, and Diana Smith. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* and Ashleigh Klinger of *WPKO/WBLL Radio* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the minutes of the February 3, 2010, regular meeting as mailed. Ayes: Dr. Varian, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

Susan Castle of Mountain View Mobile Village was present to address violation complaints. Safety and Sanitation Coordinator Timothy Smith explained that the establishment has abated the nuisance and passed inspection and action on the matter has been removed from the meeting agenda.

IN THE MATTER OF ODH RULING – ANCHOR LODGE POOL VARIANCE

*Anchor Lodge Association/Anchor Lodge Condominiums Pool; George Dowling, President
9539 SR 368, Huntsville OH 43324*

The Director of the Ohio Department of Health (ODH), Dr. Alvin Jackson, has disapproved the Logan County Board of Health variance issued to Anchor Lodge on July 8, 2009, for their condominium swimming pool. ODH has determined that the requested variance effectively seeks not a variance, but a waiver of the requirement for self-latching doors at forty-five inches high and the requirement that a perimeter fence or permanent structural barrier enclose the public swimming pool. In addition, inspection by ODH notes significant and substantial alteration that has not received final construction approval, and requiring that the pool meet the current design requirements set forth in OAC 3701-31-04.1 for self-latching gates and 48" fencing. Dr. Jackson's directive further states that until all necessary requirements are met, the public swimming pool at the Anchor Lodge Condominium Association should not receive a license to operate. As recommended by Environmental Health Director Craig D. Kauffman in his mailing to the Board, it was moved by Dr. Varian and seconded by Mrs. Price that the Board rescind the variance based on the refusal of ODH to concur. The vote following discussion: Ayes: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATION

Todd Tickle, 9831 East Foundry Street, East Liberty

Mr. Tickle's property presents with a large accumulation of solid waste on porches and around the house, in an open shed, and in small and large burn piles. This is a subsequent violation of a Board of Health order issued September 2, 2009. It was moved by Dr. Varian and seconded by Mrs. Price that the condition at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; that Mr. Tickle be ordered to cease burning immediately, remove all solid waste within seven (7) days, and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Henschen, Mr. Spath, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – J. CLARY

Mr. Smith presented the Environmental Health Director's favorable annual performance evaluation for plumbing inspector John Clary, noting a job development inventory score in the *Achieves* range. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board accept the evaluation. Ayes: Mr. Spath, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT

Director of Nursing Kay Schroer announced that the current schedule of adult private pay (non-VFC or ODH provided) vaccines requires no adjustment for the second quarter of 2010.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer reported that H1N1 is winding down and that the staff is gearing up for the increase of vaccinations that will come with kindergarten screenings. She also reported that the Home Health Agency will be updating their policy manual over the next few months. Mrs. Schroer then offered the following nursing division statistics for January 2010:

Home Health: 38 patients; 16 admissions; 168 RN visits; 47 HHA visits; 72 PT visits; 25 OT visits

Public Health: 2 RN visits; 1 pediatric nursing assessment; 2 blood pressure clinics with 19 clients; 14 blood sugar checks; 1 TB clinic with 17 skin tests; 2 BCMH visits and 30 contacts

Communicable Disease: 11 confirmed- Chlamydia (9); Gonorrhea (1); Hepatitis C (1)

Immunization Program: 46 child clients/55 injections; 26 adult clients/29 injections; 13 flu shots; 38 H1N1 shots

Women, Infants and Children: 49 new clients; 141 recertifications; 1169 total participants

School Health: 3 school visits (Riverside)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of January, reflecting estimated revenue and anticipated expenses as approved by Board for fiscal 2010. It was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Spath, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

Noting that County Auditor Michael E. Yoder has approved the additional certification, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board confirm an additional appropriation to the 2010 health district budget by means of an additional award to the 2010 Public Health Emergency Preparedness Grant in the amount of \$205,173.00. Ayes: Mr. Spath, Dr. Varian, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

Public Health Infrastructure Fund 055

- 055-450-01000 Other Expenses \$1,600.00
- 055-450-01020 Salaries \$99,442.00
- 055-450-01025 Supplies \$31,484.00
- 055-450-01030 Equipment \$26,560.00
- 055-450-01055 Contracts \$26,950.00
- 066-450-01070 Travel \$813.00
- 055-450-01100 OPERS \$12,721.00
- 055-450-01110 Workers Compensation \$4,138.00
- 055-450-01115 Medicare \$1,465.00

IN THE MATTER OF 2011 ANTICIPATED BUDGET

Ms. Downing and Dr. Hoddinott reviewed the 2011 anticipated operating budget, assuming the 2010 level of funding from inside millage and based on current trends in environmental permits. Following reiteration that this budget is required to be submitted to the county budget commission in March of each year, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the anticipated budget as presented. Ayes: Mr. Spath, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried. (*See budget in Notes to Minutes.*)

IN THE MATTER OF MARY RUTAN HOSPITAL MATERNITY UNIT LICENSURE APPLICATION

The annual license renewal application for the Mary Rutan Hospital maternity unit was next considered. Following statement by the Health Commissioner that that health district is not aware of any health code violations, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board approve the maternity licensure application, and on roll call the vote was as follows: Mr. Spath- aye; Dr. Varian- abstain; Mr. Henschen- aye; Mrs. Price- aye. Nays: none. Motion carried.

IN THE MATTER OF RETAINER/CONSULTING – CLEMANS-NELSON & ASSOCIATES INC.

Noting the necessity for continued guidance in the area of civil service law and regulatory compliance in regards to personnel, it was moved by Dr. Varian and seconded by Mr. Henschen that the Board authorize renewal of a one (1) year retainer agreement with Clemans-Nelson & Associates, Inc. commencing April 1, 2010, at the monthly rate of \$87.50, with hourly fees of \$90.00 for Consultant, \$115.00 for Senior Consultant, and \$140.00 for Manager/Officer. Ayes: Mrs. Price, Mr. Spath, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT

With appreciation for his willingness to serve, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board renew the contract with J. Christopher O'Connor, M.D., to provide back-up health commissioner/medical director services to the Logan County Health District in the physical absence of Health Commissioner Boyd C. Hoddinott, M.D., at the rate of \$1.00 per annum and \$75.00 per hour for direct services for the period April 1, 2010, to March 31, 2011. Ayes: Dr. Varian, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF EXECUTIVE SESSION

At 3:15 p.m. it was moved by Mrs. Price and seconded by Mr. Henschen that the Board enter executive session to discuss for contract negotiation. Ayes: Mr. Spath, Dr. Varian, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF RETURN TO OPEN SESSION

It was moved at 3:33 p.m. by Dr. Varian, seconded by Mrs. Price that the Board return to open session. Ayes: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL

Considering the impending expiration of Boyd C. Hoddinott's contract, and noting that he requested to remain at the same salary, it was moved by Mrs. Price that the Board extend a one year contract to Dr. Hoddinott to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2010, to March 31, 2011, at his current annual compensation of \$52,000.00; and that the Board continue to pay the employer's share of costs of P.E.R.S. retirement benefits, Medicare, and Worker's Compensation contributions on behalf of Dr. Hoddinott. Dr. Varian seconded the motion. Ayes: Mr. Spath, Mr. Henschen, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott expressed thanks to the Board for allowing him to continue serving in the capacity of Health Commissioner, a job which he stated he truly enjoys. He touched briefly on his desire to find funding to reinstate a public health nurse position to assist with infectious disease and health education, and stated that interpretation of the County Health Rankings would be used in the strategic planning process.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as April 7, 2010, at 1:00 p.m., President Spath adjourned at 3:36 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary