

The Board of the Logan County Health District met in regular session on Wednesday, April 7, 2010. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, and Emergency Preparedness Coordinator Matthew Stonerock. Guests included Dave Leiter, Chris Moell, and reporters Mandy Hochstedler of the *Bellefontaine Examiner* and Ashleigh Klinger of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the minutes of the March 3, 2010, regular meeting as mailed. Ayes: Mr. Hines, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Hines, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF STAFF INTRODUCTIONS

The newest health district employees were introduced to the Board. They included Dawn Givens, Vital Statistics Registrar; Leica McGill, Home Health Clerical Specialist; and Amy Stephens, Home Health Nurse.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF DODGE PARK CONCESSION STAND/VILLAGE OF WEST LIBERTY

Chris Moell, president of the youth ball association of West Liberty, was recognized to address the Board in regards to a sanitarian order issued to the village concerning the Dodge Park concession stand. The order was issued in response to violations of the food safety code found during 2009 inspections, and required either installation of a septic system or connection to the village sewer and installation of a triple sink. Lengthy discussion ensued regarding the limited, seasonal use of the facility, financial burden, and various options for legal discharge of the grey water and food service licensing. It was moved by Dr. Varian and seconded by Mr. Hines that the Board recognize the Dodge Park concession stand 2010 food service license as valid provided grey water discharge to the railroad ceases immediately; and that the Village of West Liberty be ordered to install a permitted sewage system or connect to sewer and install permitted triple and hand wash sinks prior to the 2011 baseball season. Environmental Health Director Craig D. Kauffman concurred with the recommendation, with the vote Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATION

The Environmental Health Director presented the following nuisances in violations of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian and/or Board orders following investigation.

Robert Allen, 4300 Orders Road, Grove City

Mr. Allen owns an open and collapsing house on Lima Street in Huntsville, being Logan County Parcel 240481102010000. It was moved by Mr. Hines and seconded by Dr. Varian that the Board reissue an order to remove the house and all debris to a licensed facility within 30 days. Ayes: Mrs. Price, Mr. Henschen, Dr. Varian, Mr. Hines. Nays: none. Motion carried.

Kay Slesinger, owner, Mountain View Mobile Home Community, 4000 Alpine Parkway, Zanesfield

Ms. Slesinger is renting out a manufactured home on lot D-2 with a leaking roof, allowing water to saturate parts of walls and floors and cause excessive mold growth. It was moved by Dr. Varian and seconded by Mr. Hines that the Board issue an order to professionally repair or replace the roof within 14 days. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

Heather Predmore, 601 West Columbus Avenue, Bellefontaine

Ms. Predmore has had solid waste in garbage bags piled on the back porch of this property since at least March 11, 2010, and has not complied with a sanitarian citation. It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue an order to remove all solid waste within three (3) days. Ayes: Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Mr. Kauffman presented the following requests for variance from established codes.

Dennis Ott, 11266 Five Oaks Court, Belle Center

Mr. Ott requested variance from Ohio Administrative Code 3701-28 to build a foundation six (6) feet from an existing well where the code requires 10 feet. Inspecting sanitarian Kim Casady recommended approval.

Diane Sutton, 1519 CR 10, Bellefontaine

Ms. Sutton requested variance from Ohio Administrative Code 3701-28 to place a well in the driveway at this location, and Mr. Kauffman recommended approval.

Following review of each request, it was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the individual variances, to become invalid with the availability of central water supply. Ayes: Mr. Hines, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATIONS – C. MABREY/R.SIMMONS

Director of Nursing Kay Schroer presented favorable annual performance evaluations for Assistant Director of Nursing Cynthia Mabrey and Home Health Nurse Rebecca Simmons. She also announced that Ms. Simmons is the recipient of a special State WIC (Women, Infants and Children) award for identifying and reporting a heart defect in an infant that resulted in emergency open heart surgery. Noting job development inventory scores in the *Achieves* range for both employees, it was moved by Mr. Hines and seconded by Mr. Henschen that the Board accept the evaluations. Ayes: Dr. Varian, Mrs. Price, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF CONFERENCE LODGING

It was moved by Dr. Varian and seconded by Mr. Hines that the Board approve reimbursement of overnight lodging at the established conference rate for Cynthia Mabrey to attend the annual Ohio School Nurse Conference. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer reported that the chlamydia rate in the county continues to rise, but states she will be able to devote more time to the investigation piece of infectious disease now that H1N1 has slowed down. She announced a special Tdap immunization clinic on June 17 for students who will enter 7th grade next fall, and that an Ohio Department of Health management survey of the WIC project will wind up later today with an exit interview. Mrs. Schroer then offered the following nursing division statistics for February 2010:

Home Health: 35 patients; 20 admissions; 167 RN visits; 38 HHA visits; 67 PT visits; 32 OT visits

Public Health: 3 RN visits; 2 pediatric nursing assessments; 1 blood pressure clinic/18 clients; 8 blood sugar checks; 1 TB clinic/28 skin tests; 1 ARC client/1 test; 7 BCMH visits/35 contacts

Communicable Disease: 18 confirmed- Chlamydia (9); Gonorrhea (3); Hepatitis C (3); MOTT (1); Shigella (2)

Immunization Program: 44 child clients/62 injections; 23 adult clients/31 injections; 5 flu shots; 17 H1N1 shots

Women, Infants and Children: 32 new clients; 138 recertifications; 1169 total participants

School Health: 2 school visits (Riverside)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of February, reflecting routine expenditures and general fund revenue down slightly from budget estimates. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board confirm the following intrafund transfers of appropriated funds as completed by the Administrator to meet current obligations. Ayes: Mr. Hines, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

Public Health Infrastructure Fund 055

- \$3000.00 FROM 055-450-01020 Salaries TO 055-450-01000 Other Expenses

District Health Fund 063

- \$700.00 FROM 063-450-01071 SW Travel TO 063-450-01060 SW Contracts
- \$36.00 FROM 063-450-01101 SW Hospital/Life TO 063-450-01060 SW Contracts

IN THE MATTER OF RESIGNATION/REPLACEMENT – L. ROWAN

It was moved by Dr. Varian and seconded by Mrs. Price that the Board accept with regret the resignation of IT Manager/Development Officer Lesley Rowan effective August 20, 2010, and authorize replacement of her position. Ayes: Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF POSITION REINSTATEMENT – PUBLIC HEALTH NURSE

Health Commissioner Boyd C. Hoddinott requested to bring back on board a public health nurse, stating he now realizes that one too many nursing positions was cut in response to the health levy failure causing undue stress on the remaining staff. When questioned, the Administrator stated the 2010 budget should be able to absorb most of the additional expense in the second half of the fiscal year. It was moved by Dr. Varian and seconded by Mr. Hines that the Board authorize reinstatement of a PHN 2 position effective July, 2010. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF OBSOLETE PHONE SYSTEM

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorize ITS Group of Lima, Ohio to remove and recycle at their expense the health district's recently replaced obsolete telephone system which has little to no market value. Ayes: Dr. Varian, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF LCHD PANDEMIC INFLUENZA RESPONSE PLAN

Matthew Stonerock, Emergency Preparedness Coordinator, reviewed the Logan County Health District (LCHD) Pandemic Influenza Response Plan that had been mailed to members for their perusal. Mr. Stonerock explained that the plan provides a framework for identifying, responding to, and controlling an influenza pandemic. The document is now in final form and requires Board approval for inclusion in the LCHD Emergency Response Plan. It was moved by Mr. Hines and seconded by Mrs. Price that the Board approve the Pandemic Influenza Response Plan as presented. Ayes: Mr. Henschen, Dr. Varian, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott offered congratulations to Dr. Grant Varian on his appointment by the District Advisory Council (DAC) at their March meeting to a five-year term on the Board of Health. Dr. Varian had filled the unexpired term of Dr. Harry Graber upon his retirement. The Health Commissioner also reported that turn out by township and village officials at the DAC meeting was very poor, and that the support from those entities for another levy attempt is not apparent at this time. He then presented a slideshow comparing Logan County to area counties taken from the 2010 *County Health Rankings*, a collection of 50 reports that reflect the overall health of counties in every state across the country by the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute. The report provides counties a snapshot of how healthy their residents are, by comparing their overall health and the factors that influence their health with other counties in their state. The statistics are a valuable tool for determining where we are doing well and where we need to improve.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as May 5, 2010, at 1:00 p.m., President Spath adjourned at 2:40 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary