

The Board of the Logan County Health District met in regular session on Wednesday, May 5, 2010. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mr. Alloway, Dr. Varian. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Deanna Zeller, Don Walters, Dave Leiter, and reporters Mandy Hochstedler of the *Bellefontaine Examiner* and Ashleigh Klinger of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mr. Alloway and seconded by Mr. Hines that the Board approve the minutes of the April 7, 2010, regular meeting as mailed. Ayes: Dr. Varian, Mr. Henschen, Mr. Hines, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Hines, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

Mrs. Price joined the meeting at this time, 1:04 p.m.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF REQUESTS FOR VARIANCE

Environmental Health Director Craig D. Kauffman presented the following requests for variance from established codes.

Indian Hallow Campgrounds, LLC, 10601 SR 235, Lakeview, Ohio, Deanna Zeller, Owner/Operator

Mrs. Zeller requesting waiver under Ohio Administrative Code 3701-26-07 which states in part: "(J) Except in the case of a permanently placed recreational vehicle, the owner of a recreational vehicle park or park-camp that was in existence and licensed on February 7, 1998, and was constructed such that there cannot be fifteen feet distance between the sides of recreational vehicles or portable camping units, may apply to the licensor for a waiver from the side-to-side distance requirements for those existing sites". Mr. Kauffman stated that he and Mrs. Zeller have been working together for quite sometime on spacing issues and that she has been very cooperative. He recommended waiver for lots 109, 110, 111, 112, 113, 114, 116, 117, 118, 119, and 120, and to reduce the required separation distance between Recreational Vehicles from 15 feet to 12 feet. It was moved by Mr. Hines and seconded by Mr. Alloway that the Board approve the variance request. The vote following discussion- ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Mr. Hines. Nays: none. Abstain: Dr. Varian. Motion carried.

Merisha Organ, 517 CR 57 W, Bellefontaine, Ohio

Ms. Organ requested variance from Ohio Administrative Code 3701-29 to connect a manufactured home for her mother to live in to an existing sewage system. Mr. Kauffman confirmed that several such variances are in effect, all requiring annual renewal. It was moved by Mr. Hines and seconded by Mr. Henschen that the Board grant the variance for only the purpose stated, subject to township zoning approval and annual renewal. The vote following discussion- ayes: Mrs. Price, Dr. Varian, Mr. Alloway, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

James Wilson, 5701 Kenridge Drive, Blue Ash, Ohio

Mr. Wilson requested variance from Ohio Administrative Code 3701-28 to place a home addition footer three (3) feet from the existing well at 10860 Seminole Shore, Huntsville, and Mr. Kauffman recommended approval.

Eric Wolf, 9548 Lakeshore Drive East, Huntsville, Ohio

Mr. Wolf requested variance from Ohio Administrative Code 3701-28 to place a well 20 feet from the lake channel where the code requires 25 feet, and sanitarian Kim Casady recommended approval as the best site due to property limitations.

Following review of each request, it was moved by Dr. Varian and seconded by Mr. Hines that the Board approve individual variances for Mr. Wilson and Mr. Wolf, each to become invalid with the availability of central water supply. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF CONDEMNATION REQUESTS – CDC OF OHIO INC.

Pursuant to a request from John C. Cleek of Community Development Consultants, Inc., through the Logan County Neighborhood Stabilization Program initiated by the Board of Logan County Commissioners, the following properties have been evaluated and are considered to meet the Logan County Board of Health Condemnation Protocol. These properties have also been designated as blighted properties that cannot be rehabilitated.

312 West Miami Street, DeGraff, Ohio

Observed multiple openings in the roof, siding and basement door; the building is a bird harborage; meets LCHD condemnation procedure: open windows/open access to animals. A nuisance complaint was filed in the past and severe fire damage was observed

202 North Main Street, DeGraff, Ohio

Observed open soffits and holes in the roof; the building is a bird harborage; meets LCHD condemnation procedure: holes in roof and open access to animals

128-130 South Main Street, DeGraff, Ohio

A fire has destroyed the inside of this building; fire damage directly observed when originally inspected; building has already been condemned; structure has since been boarded

213 Moore Street, DeGraff, Ohio

Observed an open garage and windows and moderate damage to the roof that has been covered

229 West Miami Street, DeGraff, Ohio

Observed multiple openings in the roof and siding; the building is a bird harborage; meets LCHD condemnation procedure: open windows/open access to animals

320 Union Street, Lakeview, Ohio

Unoccupied for more than a year; collapsing walls; absentee owner; open/broken windows and doors; dangerous openings in flooring; open access to animals

250 West Street, Lakeview, Ohio

Unoccupied for more than a year; large sections of exposed plywood on the roof; severely damaged interior ceilings and floors; absentee owner

240 Bass Lane, Lakeview, Ohio

Unoccupied for more than a year; holes in the roof/collapsing roof; collapsing walls; absentee owner; open/broken windows and doors; dangerous openings in flooring; open access to animals; no water supply

215 Grove Avenue, Lakeview, Ohio

Unoccupied for more than a year; holes in the roof/collapsing roof; absentee owner; open access to animals

Environmental Health Director Craig D. Kauffman recommended issuance of a citation to any known owners and interested parties to appear and show cause why the Board should not authorize CDC of Ohio, Inc., to abate the nuisances pursuant to Ohio Revised Code 3707.02. It was moved by Dr. Varian that the Board proceed to abate and condemn the listed properties in the manner recommended by Mr. Kauffman, but the motion died for lack of a second. Following discussion, it was the consensus of the Board to table action on the matter pending a legal opinion from the Logan County Prosecutor in regards to legality, contracting, and other issues.

PRESENTATION – MARY RUTAN HOSPITAL VALUE INDEX AWARD

Board of Health member Dr. Grant Varian presented the program “Defining, Measuring and Improving Healthcare Value”, summarizing Mary Rutan Hospital’s recent receipt of an award in relation to its 2009-10 Hospital Value Index. The hospital is in the top 10 percent of nearly 4,500 facilities nationwide in relation to value, according to the index compiled as a result of a nationwide study conducted by Data Advantage, LLC.

IN THE MATTER OF ANNUAL EVALUATION – D. BAUGHMAN

Director of Nursing Kay Schroer presented the annual performance evaluation of Diana Baughman, LPN/Aide for the Home Health Agency, as prepared by her supervisor Jennifer Wren. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board accept the evaluation. Ayes: Mr. Hines, Mr. Alloway, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF WAIVER OF BILLING IMMUNIZATION FEES

It was moved by Mr. Hines and seconded by Mrs. Price that the Board authorize immunization clinic personnel to obtain a signed waiver from adult Medicaid/Managed Care clients wishing to obtain vaccine(s) at the health district's clinic not covered by those providers, stating that they agree to pay the cost of the vaccine. Ayes: Dr. Varian, Mr. Henschen, Mr. Alloway, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

The Nursing Director announced that childhood immunizations required to be offered but not available through the Ohio Department of Health will now be available by waiting list. She also reported that recent site visits for the immunization program and the WIC project both went very well, with official reports still pending. As discussed at the last meeting, chlamydia rates in the county continue to rise. Mrs. Schroer then offered the following nursing division statistics for March 2010:

Home Health: 50 patients; 16 admissions; 237 RN visits; 40 HHA visits; 108 PT visits; 43 OT visits

Public Health: 10 RN visits; 5 blood pressure clinic/76 clients; 11 blood sugar checks; 1 TB clinic/20 skin tests; 4 BCMH visits/40 contacts; 1 head lice check

Communicable Disease: 19 confirmed- Chlamydia (12); Gonorrhea (3); Hepatitis B (1); Hepatitis C (1); Strep Pneum ISP (1); Shigella (1)

Immunization Program: 41 child clients/128 injections; 39 adult clients/50 injections; 9 flu shots; 6 H1N1 shots

Women, Infants and Children: 40 new clients; 173 recertifications; 1112 total participants

School Health (Riverside): 2 school visits; 16 vision screenings/2 referrals; 13 hearing screens/no referrals

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of March reflecting over all expenditures at 6% below projections, receipt of first half tax revenues from inside millage in the amount of \$250,00.00, and adequate cash balances in all funds. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF JOB DESCRIPTION REVISION – IT PROJECT MANAGER/DEV. OFFICER

To better meet department needs and allow for more flexibility in regards to positions status, it was moved by Mr. Hines and seconded by Mr. Alloway that the Board authorize revision of the job description of IT/Project Manager/Development Officer as follows. Ayes: Mrs. Price, Dr. Varian, Mr. Henschen, Mr. Alloway, Mr. Hines. Nays: none. Motion carried.

Position Title

- IT/Project Manager/Development Officer

Essential Functions of the Position

1. Responsibilities, hours, and employment status of position may change depending upon grant funding.
2. Assists with development and coordination of grant-funded programs, including obtaining grant funding for IT/Project Manager/Development Officer position.

IN THE MATTER OF SERVICE CONTRACTS

The Board next approved the following contractual agreements, all approved as to form by legal counsel.

VaxCare Corporation, 4401 South Orange Avenue, Suite 117, Orlando, Florida

VaxCare Corporation, an approved Medicare Mass Immunization Roster Biller, will provide vaccination services to the Logan County Health District for the period 9/1/10 to 3/31/11, including but not limited to vaccine, vaccination items, other clinic materials, training and support, billing and collection of payment under the FluStation Program, with compensation as defined in Exhibit A of the services agreement. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board enter into the agreement as presented. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

Deyta, LLC, 7400 New LaGrange Road, Suite 200, Louisville, Kentucky

Deyta, LLC, an independent database system developer, will provide the Deyta Performance Management System for Logan County Home Health to meet the patient satisfaction survey requirement of the Center of Medicare Services for the period June 1, 2010, to June 1, 2012, at the fixed annual fee of \$1200.00. It was moved by Dr. Varian and seconded by Mrs. Price that the Board enter into the agreement as presented. Ayes: Mr. Alloway, Mr. Hines, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Mary Rutan Hospital, Inc., 205 Palmer Avenue, Bellefontaine, Ohio

Mary Rutan Hospital, Inc., providing Speech Therapy services for Logan County Home Health, requested an addendum to the original contract entered into with the Board on February 6, 2008, by replacement of the previous Appendix A (fee schedule). It was moved by Mr. Henschen and seconded by Mr. Hines that the Board approve the updated fee schedule Appendix A as presented. Ayes: Mr. Alloway, Dr. Varian, Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF INFECTIOUS WASTE SHARPS DISPOSAL FEE/HANDLING PROCEDURE
AMENDING LCHD REGULATION NO. 40**

As recommended by the health commissioner to recover fees associated with the proper disposal of infectious waste sharps containers, the first reading of an amendment to Logan County Health District Regulation No. 40 commenced.

Section I of Regulation Number 40 shall be amended to wit:

1.9 Persons bringing Infectious Waste sharps containers to the health district for disposal shall be charged a per container handling fee according to the following categories:

Businesses (medical offices, veterinary clinics, home health agencies, etc.)	\$ 4.00
General public	\$ 4.00
Logan County Health District staff as part of district duties	no fee

The handling procedure for infectious waste sharps containers was also reviewed, as compiled by Timothy Smith, Staff Sanitarian/Safety and Sanitation Coordinator.

It was moved by Mr. Hines and seconded by Mr. Henschen that the Board approve the first reading of the amendment. Ayes: Mrs. Price, Dr. Varian, Mr. Alloway, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott referenced a handout in Board member packets concerning budget cuts at Fairfield Department of Health. He noted that appropriations approved by the Fairfield County Budget Commission to provide health services next year is similar to how Logan County is funding the Logan County Health District, and they are experiencing the same objections from community officials. Dr. Hoddinott also made reference to recent program audits by the state health department for the Public Health Emergency Preparedness grant and the Food Safety program, and stated that the Leadership Team continues to work on strategic planning. Board members were also invited to a staff meeting at 7:30 a.m. on Wednesday, May 19, at which time Dr. Hoddinott will have a presentation on the effects of Vitamin D on disease.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as June 2, 2010, at 1:00 p.m., President Spath adjourned the meeting at 2:34 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary