

The Board of the Logan County Health District met in regular session on Wednesday, June 2, 2010. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian, and Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Dave Leiter and John Clary, and reporters Mandy Hochstedler of the *Bellefontaine Examiner* and Nate Smith of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mr. Alloway and seconded by Dr. Varian that the Board approve the minutes of the May 5, 2010, regular meeting as mailed. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Dr. Varian, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Hines, Mr. Alloway, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF ANNUAL EVALUATION – L. ENGLE

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation of Lisa Engle, R.S., Laboratory Supervisor. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board accept the review. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF LICENSEE VIOLATIONS – INDIAN HILLS MHP

Indian Hills Manufactured Home Park, 2499 TR 55, Bellefontaine

Investco, Owner/Operator; C/O Les Bowman, Piqua, Ohio

On May 3, 2010, Sanitarian Timothy Smith documented the following repeated violations of Ohio Administrative Code (OAC) 3701-27 that have not been corrected as of this date.

- Home set and occupied on lot 16 without approval with no placement form received for the set
- Shed with solid waste and no sides on lot 24
- Home on lot 24 is open with solid waste inside
- High grass and open burning on lot 24
- Scrap tire on lot 10
- Couch beside wood pile south of lot 25
- Excessive dog manure on lots 3 and 4
- Two dead pine trees on lot 9
- Dead tree in fence row on lot 16
- Dilapidated home on lot 23 with siding torn off and insulation blowing around

It was moved by Mr. Hines and seconded by Dr. Varian that the Board follow the Environmental Health Director's recommendation and issue an order to fully comply with the regulation within 30 days. Ayes: Mrs. Price, Mr. Henschen, Mr. Alloway, Dr. Varian, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF UNLICENSED RECREATIONAL VEHICLE PARKS

William Irvin, Elida, Ohio; Julianne Irvin, Lima, Ohio; Willie Pitts, Greenfield, Indiana

These individuals own seven (7) properties constituting an RV Park on Powhatan and Shawnee Paths, Lakeview, without approval from the Ohio Department of Health. There are seven (7) contiguous property parcels with eight (8) RV sites, each site with individual electric, water and sewer. The sites appear to cross property lines of the seven (7) parcels. Ohio Revised Code (ORC) 3729.01(S) states: "Recreational vehicle park" means any tract of land used for parking five or more self-contained recreational vehicles and includes any roadway, building, structure, vehicle, or enclosure used or intended for use as part of the park facilities and any tract of land that is subdivided for lease or other contract of the individual lots for the express or implied purpose of placing self-contained recreational vehicles for recreation, vacation, or business purposes." ORC 3729.05(A)(3) further states that "No recreational vehicle park,

recreation camp, combined park-camp, or temporary park-camp shall be maintained or operated in this state without a license.” Following review of inadequate documentation, it was moved by Mr. Alloway that the Board postpone action on this matter until July 7, 2010, to allow physical inspection by Board of Health members and for Mr. Kauffman to obtain a plat map. The motion was seconded by Mr. Hines. Ayes: Dr. Varian, Mr. Henschen, Mrs. Price, Mr. Hines, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF UNLICENSED CAMPS

Welcome Woods Campground, 7547 SR 366, Russells Point; David Gasmire, owner/operator

This camp license was not renewed by May 1, 2010, in violation of ORC 3729.05(A)(3). It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue an order to obtain licensure within three (3) business days. Ayes: Mr. Alloway, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Sabo’s Lakefront Resort, 8236 SR 366, Russells Point; Sharon Sabo, owner/operator

This camp license was not renewed by May 1, 2010, in violation of ORC 3729.05(A)(3). It was moved by Dr. Varian and seconded by Mr. Hines that the Board issue an order to obtain licensure within three (3) business days. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATION – R. CROCKETT

Robert Crockett owns property at 114 New Street in Quincy with an open and dilapidated garage. Noting that no response has been received following an issued sanitarian citation, it was moved by Mr. Henschen and seconded by Dr. Varian that pursuant to Ohio Revised Code 3707.01 the structure at this property be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Robert Crockett* be ordered to abate the nuisance by repairing or removing the garage within 30 days and maintaining the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Environmental Health Director Craig D. Kauffman presented the following requests for variance from established codes.

Richard Petty, 3090 TR 182, Bellefontaine, Ohio

Mr. Petty requested renewal of a variance from OAC 3701-29 to maintain a manufactured home as a second dwelling on a single sewage system for habitation by his mother-in-law, and sanitarian Timothy Smith recommended annual approval.

Leann Fry, 31 CR 57 E, Bellefontaine, Ohio

Ms. Fry requested variance from OAC 3701-29 to place a home addition five (5) feet from a septic tank, and Mr. Kauffman recommended approval.

Richard Maenle, 14963 SR 235, Lakeview, Ohio

Mr. Maenle requested variance from OAC 3701-29 to operate a sewage system installed at variance to the approved plan. The system was installed deeper than the 14 inch depth requirement of the permit, and Mr. Kauffman recommended approval until there is a public nuisance as defined in the code. Note: System complies with current Ohio Administrative Code 3701-29; the only reason for the variance is that there are parts of the system that exceed the 14 inch depth required by the permit.

Following review of each request, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve each individual variances. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

James Wilson, Blue Ash, Ohio

Mr. Wilson requested variance from OAC 3701-28 to place a home addition 18 inches from a well at 10860 Seminole Shore, Huntsville, and Mr. Kauffman recommended approval. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board grant the request, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF FOOD SAFETY PROGRAM STATE SURVEY

Environmental Health Director Craig D. Kauffman reported on the recent survey of the health district's Food Safety Program by the Ohio Department of Health (ODH). Surveyor Gloria Swick-Brown, R.S. spent 13 days reviewing all aspects of the program, and noted no practices requiring a plan of action but made recommendations on areas for improvement. The review was over all very positive, and the program is included on ODH's approved list.

IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT

Director of Nursing Kay Schroer presented the current schedule of adult and child private pay (non-VFC or ODH provided) vaccines for quarterly adjustment based on actual costs. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the following adjustment effective July 1, 2010. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

- Rotavirus from a series of three (3) at \$80.00 each to a series of two (2) at \$110.00 each

IN THE MATTER OF NURSING REPORT

Noting that reported cases of chlamydia are down slightly, Mrs. Schroer offered the following nursing division statistics for April 2010:

Home Health: 53 patients; 21 admissions; 205 RN visits; 36 HHA visits; 64 PT visits; 40 OT visits

Public Health: 4 RN visits; 1 lead case management; 4 blood pressure clinics/53 clients; 23 blood sugar checks; 1 TB clinic/21 skin tests; 11 BCMH visits/35 contacts; 1 newborn home visit; 3 head lice checks

Communicable Disease: 18 confirmed- Chlamydia (8); Gonorrhea (2); Hepatitis B (2); Hepatitis C (2); Campylobacter (1); Salmonella (1); Strep Pneum ISP (1); MOTT (1)

Immunization Program: 49 child clients/119 injections; 32 adult clients/42 injections; 2 flu shots

Women, Infants and Children: 24 new clients; 155 recertifications; 1090 total participants

School Health (Riverside): 4 school visits; 51 vision screenings/12 referrals; 51 hearing screens/no referrals

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of April, noting routine account activity for both expenditures and revenue. It was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mr. Alloway, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board confirm the following intrafund transfer of appropriated funds as completed by the Administrator to meet current obligations. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

Water Well Fund 050

- \$117.32 FROM 050-400-01020 Salaries TO 050-400-01100 OPERS

IN THE MATTER OF ADDITIONAL APPROPRIATION – WOMEN, INFANTS, CHILDREN FUND

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board accept an additional funding award to the Women, Infants and Children project for fiscal year 2010 in the amount of \$5460.00; and further, that Administrator Lisa G. Downing be authorized to request the Board of Logan County Commissioners approve an additional appropriation to the 2010 health district budget in that amount allocated to health and life insurance account 061-010-01160. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF SCHOOL NURSE SERVICES AGREEMENT – RIVERSIDE LOCAL SCHOOLS

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board enter into an agreement with Riverside Local Schools to provide the following nursing services for the 2010-11 school year at a cost of \$7,785.00, payable in full within 30 days of the start of the school year. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

▪ Review of Immunization Records	\$ 1,300.00
▪ Annual Hearing & Vision Screenings/Documentation	\$ 2,800.00
▪ Kindergarten Screening Intake	\$ 855.00
▪ Nuisance/Communicable Disease Investigation/ Follow-up/Consultations	\$ 2,830.00

**IN THE MATTER OF INFECTIOUS WASTE SHARPS DISPOSAL FEE
AMENDING LCHD REGULATION NO. 40**

As recommended by the health commissioner to recover fees associated with the proper disposal of infectious waste sharps containers, the second reading of an amendment to Logan County Health District Regulation No. 40 commenced.

Section I of Regulation Number 40 shall be amended to wit:

- 1.9 Persons bringing Infectious Waste sharps containers to the health district for disposal shall be charged a per container handling fee according to the following categories:

Businesses (medical offices, veterinary clinics, home health agencies, etc.)	\$ 4.00
General public	\$ 4.00
Logan County Health District staff as part of district duties	no fee

It was moved by Mr. Hines and seconded by Mrs. Price that the Board approve the second reading of the amendment. Ayes: Dr. Varian, Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott reported on the recent pertussis outbreak in the DeGraff-Quincy area Amish community, and the steps taken by the health district in regards to assessment, education and offering of immunizations. He also briefly discussed the Ohio Public Health Association conference he attended, and announced that the report of the Public Health Emergency Response grant site visits will be presented to the Board in July. Dr. Grant Varian expressed appreciation to the staff on behalf of the Board for their efforts during all the recent state audits and program reviews, stating these surveys are “stressful and anything but casual”.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as July 7, 2010, at 1:00 p.m., it was moved at 1:58 by Mr. Henschen to adjourn, seconded by Mr. Hines with all members in concurrence.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary