

The Board of the Logan County Health District met in regular session on Wednesday, August 4, 2010. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mr. Hines, and Dr. Varian, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Safety and Sanitation Coordinator Timothy Smith, Plumbing Inspector John Clary, Sanitarian/Lab Supervisor Lisa Engle, Home Health Supervisor Jennifer Wren, and Billing Specialist Kelli Tevis. Guests included Dave Leiter, Brandy Bowers, Betty Zedeker, Jim Robb, Tuhin Sen, and reporters Mandy Hochstedler of the *Bellefontaine Examiner* and Ashleigh Klinger of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the minutes of the July 7, 2010, regular meeting as mailed. Ayes: Mr. Spath, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Mr. Henschen and seconded by Mr. Hines that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Dr. Varian, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL ANALYSIS PRESENTATION – HOME HEALTH AGENCY

Tuhin Sen, CPA, of Sen & Associates, Inc., presented a financial analysis of the health district's Home Health Agency for the years ending December 31, 2009 and 2008. His report was requested as a follow-up to the 2008 fiscal year in which home health expenses exceeded revenue by more than \$100,000. Mr. Sen's presentation included a review of patient census, annual home visits by payor source and discipline, cost per unit comparisons, and billings vs. actual receipts. According to Mr. Sen, the agency has recouped much of the outstanding collections for fiscal year 2008 and faced no such issues in 2009, due in large part to the Board's hiring of a billing specialist who continually works the claims. His recommendations for fiscal solvency and optimum reimbursement included increasing staff knowledge of advanced OASIS data entry, hiring an in-house physical therapist, expanding the geographic area served by the agency beyond county borders, and coordinated marketing.

IN THE MATTER OF PUBLIC FORUM

Jim Robb was recognized by Mr. Spath to address the Board. Mr. Robb inquired as to the status of the condemnation of the vacant mobile home at 10538 Buckeye Drive, Huntsville. Safety and Sanitation Coordinator Timothy Smith explained the Board's order of July 7, 2010, to remove the home within 21 days was subject to certified mailing errors and was mailed again on July 30, 2010. If there is no action within 21 days of the receipt of the order the matter will be referred to Municipal Court.

IN THE MATTER OF SCHEDULED HEARING – T. COUNSELL

Theresa Counsell of Vicksburg, Mississippi and any interested party were ordered by the Board on July 7, 2010, to appear at 1:15 p.m. today to show cause why the Board should not abate the nuisance at 7072 Hancock, Russells Point by causing the removal of the structure and all debris from the property. The hearing commenced without the presence of Ms. Counsell or other parties to contest. It was moved by Dr. Varian and seconded by Mr. Hines that the order shall remain on file until such time as a competent party avails itself to the Board to abate the nuisance at no cost to the Board. Ayes: Mr. Henschen, Mr. Spath, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF REQUEST FOR VARIANCE – L. STOCK

Larry Stock, 9153 Park Street, Orchard Island, Lakeview, requested variance from OAC 3701-28-10(G) to place a well at this address six (6) feet from the property line, 13 feet from the water, and eight (8) feet from the home. The code requires 10 feet from the property line, 25 feet from the lake, and 10 feet from the home, and inspecting sanitarian Kim Casady recommended approval as the best possible option on the site. It was moved by Mr. Hines and seconded by Mr. Henschen that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Mr. Spath, Dr. Varian, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

The Safety and Sanitation Coordinator presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders following investigation.

Phillip/Betty Zedeker, 3510 TR 198, Bellefontaine

Phillip Zedeker is living in a camper at this address that is discharging waste water to the ground. The recommendation of the Environmental Health Director was to order removal of the illegal dwelling within seven (7) days. Betty Zedeker was present along with her granddaughter, Brandy Bowers, and both were recognized by President Spath to address the Board. Ms. Bowers explained that her father, Phillip Zedeker, is living in the trailer to help care for his elderly mother (Betty Zedeker), and did not realize his action was disallowed. She explained that the camper has a holding tank for the toilet which is emptied properly, but the water from the sink is being expelled on the ground. Following discussion, it was the consensus of the Board to table this matter as a nuisance violation, and instruct Mr. Zedeker to apply for a variance to connect the camper to the existing sewage system on Betty Zedeker's property on a temporary basis subject to annual renewal.

Jason Taylor, 334 East Brown Avenue, Bellefontaine

Mr. Taylor has two (2) junk swimming pools on his property. The original order to drain the pools to eliminate the mosquito harborage has been complied with. Sanitarian recommendation: remove all solid waste within three (3) days.

Michelle Massey, 3941 Logan Road, Bellefontaine

Ms. Massey has a mobile home at this address with open skirting, multiple openings, evidence of fire damage, and a large hole in the floor. Sanitarian recommendation: remove the mobile home and all debris within 30 days.

Jay Krzeminski, South Carolina

Mr. Krzeminski owns property at 121 Warren Avenue, Russells Point, with animal harborage in an open crawl space, excessive solid waste in the garage and under the attached overhang, and severely damaged roofing on the garage. Sanitarian recommendation: seal the crawl space, remove the solid waste, and repair the garage roof within 21 days.

Following review of individual case documents and recommendations, it was moved by Mr. Hines and seconded by Mr. Henschen that pursuant to Ohio Revised Code 3707.01 the conditions at each of these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Jason Taylor, Michelle Massey, and Jay Krzeminski* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue individual orders on behalf of the Board. Ayes: Mr. Spath, Dr. Varian, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF UNAPPROVED TATTOOING OPERATIONS

Toni Michelle Tarlton, 224 South Detroit Street, Bellefontaine, is operating a tattoo operation without Board of Health approval. It was moved by Mr. Hines and seconded by Mr. Henschen that the Board issue an order to cease operation immediately and apply for approval. Ayes: Dr. Varian, Mr. Spath, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

Nick Ripley, 828 Garfield, Bellefontaine, is operating a tattoo operation without Board of Health approval. It was moved by Mr. Hines and seconded by Mr. Henschen that the Board issue an order to cease operation immediately and apply for approval. Ayes: Dr. Varian, Mr. Spath, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

**IN THE MATTER OF RESCINDING BLANKET PLUMBING PERMIT WAIVER
LOGAN BELLE H.A.N.D**

John Clary, the health district's Plumbing Inspector, requested that the Board revisit the blanket plumbing permit waiver status granted to Logan Belle Home and Neighborhood Development (H.A.N.D.) on August 7, 2002. The organization has evolved from charitable in nature with residential work completed by volunteers, to one funded with state and federal dollars using hired contractors, often for commercial development. It was moved by Dr. Varian and seconded by Mr. Hines that the Board rescind the waiver status retroactive to July 29, 2010, the date of the organization's current waiver request. The vote following discussion- Ayes: Mr. Henschen, Mr. Spath, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATIONS – L. BARNES/K. DAVIS/T. DAVIS

Director of Nursing Kay Schroer presented the annual performance evaluations of Home Health Nurse Leigh Barnes as completed by her supervisor, Jennifer Wren; Kathleen Davis, WIC Nurse; and Tracy Davis, WIC Nurse. Kathleen Davis was present and introduced to the Board, and has completed her 20th year with the health district. Mrs. Schroer noted that each employee scored in the *Achieves* range on the job development inventory, and all are valuable members of the nursing team. Action was taken as follows to accept the evaluations.

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board accept the evaluation of Leigh Barnes as presented. Ayes: Mr. Spath, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

It was moved by Mr. Henschen and seconded by Mr. Hines that the Board accept the evaluation of Kathleen Davis as presented. Ayes: Dr. Varian, Mr. Spath, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board accept the evaluation of Tracy Davis as presented. Ayes: Mr. Spath, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF CONFIRMATION OF HIRING – K. REAVER

Mrs. Schroer announced that a candidate has been selected for the reinstated Public Health Nurse 2 position. She requested Board confirmation of the hiring of Kelly Reaver, R.N. effective August 23, 2010, with placement at Grade 26, Step 3 on the salary schedule, being \$19.94 hourly for 70 biweekly hours, subject to a 180 day probationary period. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board confirm this hiring. Ayes: Mr. Spath, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer reviewed the report of the April 30, 2010, on site review of the health district's Immunization Program by the Ohio Department of Health, noting no unmet findings. The surveyor recognized the partnership and participation of the Logan County Health District in the Vaccines for Children (VFC) program in helping to raise Ohio's immunization rate. The Nursing Director then offered the following nursing division statistics for the month of June:

Home Health: 41 patients; 15 admissions; 209 RN visits; 44 HHA visits; 88 PT visits; 39 OT visits

Public Health: 1 lead case management; 4 blood pressure clinics/54 clients; 8 blood sugar checks; 1 TB clinic/14 skin tests; 1ARC clients/1 test; 11 BCMH visits/40 contacts; 3 newborn home visits

Communicable Disease: 10 confirmed- Chlamydia (5); Hepatitis C (3); Campylobacter (1); Pertussis (1)

Immunization Program: 48 child clients/107 injections; 17 adult clients/20 injections

Women, Infants and Children: 58 new clients; 187 recertifications; 1106 total participants

School Health (Riverside): 2 school visits

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of June, noting over all estimated revenue on target at 50% and anticipated expenses 13% below projections. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mr. Spath, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Dr. Varian and seconded by Mr. Hines that the Board confirm establishment by the Administrator of revenue account 067-800-00002 Course Fees in the Food Safety Fund for collection of fees related to the newly mandated level one certification in food protection training. Ayes: Mr. Henschen, Mr. Spath, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC HEALTH INFRASTRUCTURE GRANT SITE VISIT REPORT

Matthew Stonerock, Emergency Preparedness Coordinator/PIO, presented the findings of the April 21, 2010, site visit audit of the Public Health Emergency Preparedness grant as conducted the Ohio Department of Health. The program consultant sited five strengths of the program including protocol for receiving reportable diseases, improved efficiency of emergency response plans, formation of an advisory group to solicit comments on the emergency response plans, availability of the Code Red Alerting System in conjunction with the Logan County Emergency Management agency, and good interaction with the contracted epidemiologist. Minimal issues requiring action were noted, a significant improvement over the numerous issues and concerns with the program during the June 27, 2007, site audit at which time no strengths were reported. Mr. Stonerock share the success of this audit with his colleagues, stating “We have these strengths because of the contributions of everyone in this building”.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for September 8, 2010, at 1:00 p.m., one week later than usual, President Spath adjourned the meeting at 2:30 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary