

The Board of the Logan County Health District met in rescheduled regular session on Wednesday, January 11, 2012. President Spath called the meeting to order at 3:25 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mrs. Price, and Mr. Alloway, constituting a quorum with the President voting. Staff members in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Safety and Sanitation Coordinator Timothy Smith. Guests included Jack Woods, Joel Kranenburg, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

#### **IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS**

This being the first meeting of 2012, the Board proceeded to reorganize.

Mr. Alloway nominated Mr. Spath for re-election to the position of President, seconded by Mrs. Price. Following a call for any other nominations with none voiced, Mrs. Price moved the nominations be closed, seconded by Mr. Henschen. Ayes: all. Nays: none. Motion carried. The vote was unanimous, and Mr. Spath retained the position.

Mr. Alloway nominated Mr. Henschen for re-election to the position of Vice President, seconded by Mrs. Price. Following a call for any other nominations with none voiced, Mrs. Price moved the nominations be closed, seconded by Mr. Alloway. Ayes: all. Nays: none. Motion carried. The vote was unanimous, and Mr. Henschen retained the position.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board approve the minutes of the December 7, 2011, regular meeting as mailed. Ayes: Mrs. Price, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on December 9th, 16th and 30th, and January 4th and 6th, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF BOARD EDUCATION**

Due to the lateness of the meeting, the board education segment was canceled for this month.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum.

#### **IN THE MATTER OF NUISANCE VIOLATIONS**

##### ***Las Brasas, LLC, Columbus OH; Genaro "Geno" Garcia Mandriotti, Statutory Agent***

Mr. Mandriotti is the owner of the old Bellefontaine Post Office at the southwest corner of South Detroit Street and West Chillicothe Avenue in Bellefontaine. The last use of the building was Garcia's Restaurant which closed in the early to middle 1990's. The building has been abandoned since that time and has continued to deteriorate to the point that the ceilings are collapsed and the roof is collapsing, and there are also several open windows. Bellefontaine Service Safety Director James Holycross is the complainant. A written request to Mr. Mandriotti requesting cooperation and information went unanswered. It was moved by Mr. Alloway that the Board issue an order to repair the roof to the standards of the Ohio Building Code, and secure all windows or remove the structure from the property within 90 days. Following discussion of the powers of the Board of Health vs. the powers of the City of Bellefontaine in this situation, the motion was seconded by Mrs. Price. Ayes: Mr. Spath, Mr. Henschen, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

##### ***Thomas Manns, 2964 CR 91, Bellefontaine OH***

Mr. Manns owns property at 11616 SR 235 North, Belle Center, where a home is being occupied with no sewer hook-up. Sewage is visible on the ground in violation of Ohio Revised Code 3707.01, and a sanitarian order issued December 2, 2011, went unanswered. Following review of photographs and case documents, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board issue an order to immediately cease discharge of sewage to the ground; to connect to the sanitary sewer within seven (7) days; or vacate the residence until the sewer service is restored. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF REQUEST FOR VARIANCE****Timothy Clingman, 3393 Lawson Drive, Beavercreek OH**

Mr. Clingman requested variance from Ohio Revised Code 3701-28-02 to place a water well 10 feet from the street and 13 feet from a proposed boat house at 11505 Grandi Avenue, Lakeview, on Indian Lake. The code requires 25 feet from a public road and 25 feet from a permanent body of water. Sanitarian Lisa Engle recommended approval due to the irregular lot size and configuration. It was moved by Mr. Alloway and seconded by Mrs. Price that the Board approved the variance, to become invalid with the availability of central water supply. Ayes: Mr. Henschen, Mr. Spath, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF RESIGNATIONS – A. STEPHENS/L. BARNES**

Director of Nursing Kay Schroer presented the resignations of two (2) home health staff nurses, noted both have accepted employment as surveyors for the Ohio Department of Health.

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board accept the resignation of Home Health Nurse Amy Stephens effective January 6, 2012, and authorize the Administrator to post and re-fill the position. Ayes: Mr. Spath, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

It was moved by Mrs. Price and seconded by Mr. Henschen that the Board accept the resignation of Home Health Nurse Leigh Barnes effective January 19, 2012, and authorize the Administrator to post and re-fill the position. Ayes: Mr. Spath, Mr. Alloway, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF CONFIRMATION OF HIRING – J. BORBA**

Mrs. Schroer announced that due to the devastation of losing two home health nurses at basically the same time, the required posting for Mrs. Stephens' position had been authorized by the Health Commissioner and already completed by the Administrator. She presented for confirmation the hiring of Jennifer Borba, RN, retroactive to January 9, 2012. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board approve the hiring as requested, with placement at grade 26, Step 1 on the pay scale, being \$19.94 hourly for 70 biweekly hours, pending a satisfactory employment physical and background check and subject to a 180-day probationary period. Ayes: Mrs. Price, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF CLINICAL AFFILIATION AGREEMENT – RHODES STATE COLLEGE**

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve an agreement with James A. Rhodes State College to provide on site practicum experience for students enrolled in its Human Service program, currently Ms. Rhonda Gilbert for the period January 4, 2012, through March 16, 2012. Ayes: Mr. Spath, Mr. Alloway, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT**

Director of Nursing Kay Schroer presented the current schedule of adult and private pay (non-VFC or ODH provided) vaccines for quarterly adjustment based on actual costs, as well as a 2011 clinic cost analysis. It was moved by Mrs. Price and seconded by Mr. Henschen that the Board approve an increase in the vaccine administration fee to \$15.00, and authorize the following adjustments to vaccine charges, both effective January 11, 2012. Ayes: Mr. Alloway, Mr. Spath, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

- Menactra from \$120.00 to \$125.00
- Imovax from \$215.00 to \$230.00
- Hepatitis B from \$45.00 to \$50.00
- Hepatitis A (Adult) from \$35.00 to \$40.00
- Rotavirus from \$110.00 to \$120.00
- MMR from \$65.00 to \$70.00
- Pneumonia from \$70.00 to \$80.00
- Varicella from \$100.00 to \$105.00

**IN THE MATTER OF NURSING REPORT**

Mrs. Schroer reported that the home health staff remains very busy, and that flu shots for all ages are still being offered to the public on Tuesdays from 2:00 pm to 4:00 pm through February 28. The following nursing statistics for November, 2011, were then reviewed.

Home Health: 48 patients; 12 admissions; 239 RN visits; 22 HHA visits; 130 PT visits; 65 OT visits; 1 ST visit

Public Health: 3 nursing visits; 2 TB clinics/12 skin tests; 5 BCMH visits/35 contacts; 11 newborn home visits; 1 head lice check

Communicable Disease: 17 confirmed- Chlamydia (11); Hepatitis C (5); Strep Pneum ISP (1)

Immunization Program: 37 child clients/82 injections; 50 adult clients/59 injections; 143 flu shots

Women, Infants and Children: 41 new clients; 157 recertifications; 1348 total participants

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented health district financial reports for the month of November, reflecting over all revenue at 99% of budget estimate and expenses 12% less than projected. It was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board confirm the transfer of \$8610.26 in appropriated Women, Infants and Children funds from salary account 01020 to reimburse state account 01171, completed by the Administrator during the month of December to facilitate the return of unused grant money. Ayes: Mr. Spath, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF HIRING CONFIRMATION – M. DRUMMOND**

Noting that both required physical exam and background check were satisfactory, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board confirm the hiring of Mars Belle Drummond as Home Health Clerical Specialist retroactive to January 3, 2012, at Grade 13, Probationary Step, being \$11.13 hourly for 70 biweekly hours, subject to the standard 180-day probationary period. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF PRICE INCREASE – RADON TEST KITS**

Due to a manufacturer price increase, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board increase the individual cost of a radon test kit offered by the health district to the public from \$5.00 to \$6.00 effective this date. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF 2012 APPROPRIATIONS RESOLUTION**

Mr. Henschen moved adoption of the following resolution.

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

##### **Water Well Fund 050**

050-400-01020 Salaries	\$ 12,200.00
050-400-01025 Remittance to State	\$ 4,500.00
050-400-01030 Lab Fees	\$ 1,500.00
050-400-01040 Lab Supplies	\$ 3,500.00
050-400-01050 Refunds	\$ 500.00
050-400-01060 Lab Equipment	\$ 500.00
050-400-01070 Travel	\$ 810.00
050-400-01080 Remit ODNR	\$ 1,100.00
050-400-01100 OPERS	\$ 1,710.00
050-400-01115 Medicare	\$ 180.00
<b>Total</b>	<b>\$ 26,500.00</b>

**Solid Waste Fund 051**

051-400-01020 Salaries	\$ 1,465.00
051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00
051-400-01070 Travel	\$ 800.00
051-400-01100 OPERS	\$ 210.00
051-400-01115 Medicare	\$ 25.00
<b>Total</b>	<b>\$ 60,000.00</b>

**Swim Pool Fund 053**

053-400-01020 Salaries	\$ 7,250.00
053-400-01030 Remittance State	\$ 2,260.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 370.00
053-400-01100 OPERS	\$ 1,015.00
053-400-01115 Medicare	\$ 105.00
<b>Total</b>	<b>\$ 11,000.00</b>

**Sewage Treatment Fund 054**

054-400-01020 Salaries	\$ 10,000.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01050 Refunds	\$ 300.00
054-400-01050 Remittance to State	\$ 750.00
054-400-01070 Travel	\$ 905.00
054-400-01100 OPERS	\$ 1,400.00
054-400-01115 Medicare	\$ 145.00
<b>Total</b>	<b>\$ 13,500.00</b>

**PH Infrastructure Fund 055**

055-450-01000 Other	\$ -
055-450-01020 Salaries	\$ 50,350.00
055-450-01025 Supplies	\$ -
055-450-01030 Equipment	\$ -
055-450-01040 Reimb Advances	\$ 3,500.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ 2,835.00
055-450-01070 Travel	\$ 800.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 7,050.00
055-450-01110 Workers Comp	\$ 1,500.00
055-450-01115 Medicare	\$ 730.00
055-450-01130 Hosp/Life Insurance	\$ 11,460.00
<b>Total</b>	<b>\$ 78,225.00</b>

**Contingency Fund 067**

057-061-01020 Salaries	\$ 15,805.00
<b>Total</b>	<b>\$ 15,805.00</b>

**W.I.C. Fund 061**

061-010-01000 Other Expenses	\$ 2,045.00
061-010-01020 Salaries	\$ 151,500.00
061-010-01025 Supplies	\$ 2,525.00
061-010-01030 Equipment	\$ -
061-010-01040 Transfers Out	\$ 15,805.00
061-010-01050 Contracts	\$ 3,200.00
061-010-01060 Repairs/Service	\$ -
061-010-01070 Travel	\$ 4,000.00
061-010-01072 Education/Seminars	\$ 3,600.00
061-010-01091 PERS	\$ 21,210.00
061-010-01100 Workers Comp	\$ 6,750.00
061-010-01110 Medicare	\$ 2,200.00
061-010-01160 Hosp/Life Insurance	\$ 46,600.00
061-010-01170 Reimburse Advances	\$ 11,000.00
061-010-01171 Reimburse State	\$ -
<b>Total</b>	<b>\$ 270,435.00</b>

**C&D Waste Fund 062**

062-450-01020 Salaries	\$ -
062-450-01025 Remit to State	\$ 630.00
062-450-01030 Remit to State/ ODNR	\$ 10,500.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 840.00
062-450-01070 Travel	\$ -
062-450-01100 OPERS	\$ -
062-450-01115 Medicare	\$ -
<b>Total</b>	<b>\$ 11,970.00</b>

**District Health Fund 063**

063-450-01000 Other Expenses	\$ 2,500.00
063-450-01010 Salaries Officials	\$ 54,000.00
063-450-01020 Salaries	\$ 420,000.00
063-450-01021 Solid Waste Salaries	\$ 34,600.00
063-450-01025 Supplies	\$ 45,000.00
063-450-01026 Solid Waste Supplies	\$ 1,245.00
063-450-01030 Equipment	\$ 5,000.00
063-450-01031 Solid Waste Equip	\$ 5,000.00
063-450-01032 Remit State C. Abuse	\$ 10,800.00
063-450-01033 Remit State Burial	\$ 200.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Impr	\$ 32,400.00
063-450-01036 Family Violence Fees	\$ 5,400.00
063-450-01040 Capital Improvements	\$ -
063-450-01050 Contracts	\$ 30,000.00
063-450-01051 Laboratory Fees	\$ 500.00
063-450-01060 Solid Waste Contracts	\$ 24,000.00
063-450-01070 Travel	\$ 15,430.00
063-450-01071 Solid Waste Travel	\$ 4,000.00
063-450-01072 Education/Seminars	\$ 4,000.00
063-450-01080 Repairs/Service	\$ 6,000.00

063-450-01090 Advertising & Printing	\$ 2,000.00
063-450-01093 Business Insurance	\$ 6,000.00
063-450-01100 OPERS District Health	\$ 58,800.00
063-450-01101 Solid Waste Hosp	\$ -
063-450-01102 Solid Waste OPERS	\$ 4,850.00
063-450-01103 Solid Waste W. Comp	\$ 800.00
063-450-01104 Solid Waste Medicare	\$ 505.00
063-450-01110 Workers Comp	\$ 16,800.00
063-450-01115 Medicare	\$ 6,100.00
063-450-01120 Phone & Utilities	\$ 10,000.00
063-450-01130 Hosp & Life Insurance	\$ 65,000.00
063-450-01140 Loan Principal	\$ 17,000.00
063-450-01141 Loan Interest	\$ 10,095.00
063-450-01150 Nuisance Control	\$ 5,000.00
063-450-01170 Advances Out	\$ 15,000.00
063-450-01180 Transfers Out	\$ -
<b>Total</b>	<b>\$ 918,525.00</b>

#### Home Health Fund 066

066-450-01000 Other Expenses	\$ 5,000.00
066-450-01020 Salaries	\$ 345,000.00
066-450-01025 Supplies	\$ 22,000.00
066-450-01030 Equipment	\$ 10,000.00
066-450-01031 Repairs/Service	\$ 1,000.00
066-450-01040 Travel	\$ 17,000.00
066-450-01041 Education/Seminars	\$ 3,000.00
066-450-01050 Workers Comp	\$ 13,600.00
066-450-01051 OPERS	\$ 48,500.00
066-450-01055 Medicare	\$ 5,000.00
066-450-01060 Hosp/Life Insurance	\$ 52,000.00
066-450-01070 Phone & Utilities	\$ -
066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ 180,000.00
066-450-01081 Refunds	\$ 2,500.00
066-450-01090 Loan Principal	\$ 6,750.00
066-450-01091 Advances Out	\$ -
<b>Total</b>	<b>\$ 711,350.00</b>

#### Food Safety Fund 067

067-450-01020 Salaries	\$ 52,675.00
067-450-01030 Remit to State	\$ 7,100.00
067-450-01040 Remit Dept of Ag	\$ 3,300.00
067-450-01050 Refunds	\$ 500.00
067-450-01070 Travel	\$ 1,950.00
067-450-01100 OPERS	\$ 7,375.00
067-450-01115 Medicare	\$ -
<b>Total</b>	<b>\$ 72,900.00</b>

#### Infect. Waste Fund 068

068-400-01070 Travel	\$ 750.00
<b>Total</b>	<b>\$ 750.00</b>

**MH/RV Parks Fund 069**

069-410-01020 Salaries	\$ 14,120.00
069-410-01025 Supplies	\$ 1,500.00
069-410-01030 Remit to State	\$ 8,200.00
069-410-01050 Refunds	\$ 250.00
069-410-01070 Travel	\$ 545.00
069-410-01100 OPERS	\$ 1,980.00
069-410-01115 Medicare	\$ 205.00
<b>Total</b>	<b>\$ 26,800.00</b>

**TOTAL 2012 APROPRIATIONS BUDGET**

**\$2,217,760.00**

Mr. Alloway seconded the resolution and the roll being called upon its adoption, the vote resulting as follows: Mr. Henschen- aye; Mr. Hines- absent; Mrs. Price- aye; Mr. Alloway- aye; Dr. Varian- absent; Mr. Spath- aye

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd Hoddinott offered additional comments on the powers of Boards of Health in regards to nuisances and condemnations involving both private and commercial properties. He stated it is always preferable that complainants work with the individuals involved and appropriate agencies for resolution before contacting the health district.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for February 1, 2012, at 1:00 p.m., President Spath adjourned the meeting at 4:28 p.m. without opposition.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary