

The Board of the Logan County Health District met in regular session on Wednesday, October 2, 2013. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mrs. Price, Dr. Varian, Mr. Alloway, Mrs. Watkins, Mr. Harrison. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, IT Manager Steve Cummings, Personnel Specialist Leica McGill, and Plumbing Inspector John Clary. Guests Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vektorino of *WPKO/WBLL Radio* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the September 4, 2013, regular meeting as mailed. Ayes: Mr. Alloway, Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on September 6th, 20th, and 27th, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Dr. Varian, Mr. Alloway, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Director of Nursing Kay Schroer narrated a PowerPoint presentation on the health district's immunization program. Highlights included provisions per Ohio Revised Code, Vaccine for Children Program, requirements for school attendance, schedules, and cost analysis.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF NURSING REPORT

The Nursing Director explained the various acronyms used in the nursing report for clarification purposes. She also announced that Ohio WIC (Women, Infants and Children) is still operating locally despite shut down of the federal government, and that the health district continues to serve WIC clients as usual. Mrs. Schroer then offered the following nursing division statistics for the month of August:

Home Health: 44 patients; 14 admissions; 208 RN visits; 51 HHA visits; 87 PT visits; 26 OT visits; 1 ST visit

Public Health: 3 lead case management; 35 TB skin tests; 18 BCMH visits/44 contacts; 6 newborn home visits; 4 head lice checks

Communicable Disease: 34 confirmed- Chlamydia (13); Gonorrhea (8); Hepatitis B (1); Hepatitis C (2); Campylobacter (1); Cryptosporidium (1); Pertussis (6); Salmonella (2)

Immunization Program: 142 child clients/317 injections; 36 adult clients/39 injections

Women, Infants and Children: 45 new clients; 90 recertifications; 900 total participants

Health Education: 8 other agency classes/16 attendees

IN THE MATTER OF ESTABLISHING NEW FEE – AMENDING LCHD REGULATION #46

Environmental Health Director Craig D. Kauffman requested establishment of a new fee for a single installation plumbing permit. It was moved by Mr. Harrison that the Board waive the three-reading rule and adopt the following resolution on an emergency basis. Mrs. Watkins seconded the motion, and on roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mr. Alloway- aye; Mrs. Watkins- aye; Mr. Harrison- aye

RESOLUTION 2013-04

A Resolution amending Regulation No. 46, a regulation governing the design, installation, maintenance, alteration, repair, relocation, replacement, addition to, testing, use and inspection of all plumbing in or for public buildings, places, and newly constructed or substantially altered one-, two-, and three-family dwellings within the Logan County Health District; and those persons engaged in the plumbing business doing work within the Health District. This regulation shall not apply within those municipal jurisdictions already certified by the Ohio Board of Building Standards under Section 3781.10 of the Ohio Revised Code to exercise the enforcement authority for plumbing.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 6 of Regulation Number 46 be amended to wit:

Commercial Buildings and Public Places

Single Fixture Plumbing Permit Application \$25.00

Residential 1, 2, & 3-Family Dwellings

Single Fixture Plumbing Permit Application \$ 25.00

This Resolution is hereby declared adopted on this 2nd day of October in the year 2013, and shall be in full force and effect immediately.

Don W. Spath, President

Boyd C. Hoddinott, Secretary

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following complaints by the Village of Russells Point and non-compliance with sanitarian orders.

Lori Robinson, whereabouts unknown

Ms. Robinson own property at 222 Marshall Street, Russells Point, with a house with numerous holes in the exterior walls, one side collapsing, and ceilings collapsing. There is also an open garage full of solid waste. Mr. Kauffman recommended an order to repair the house by repairing the leaking roof, stabilizing the structure, removing all solid waste from the property, and securing the garage against human and animal entry, all within 30 days.

Janice Rogers, 134 West Wilgus Street, Russells Point

Ms. Rogers owns property at 316 Westview Street, Russells Point, with a fire damaged structure, open door, holes in the roof and wall near the chimney, collapsing roof, and trash outside. Mr. Kauffman recommended an order to repair the house by repairing the leaking roof, stabilizing the structure, and removing all solid waste from the property, all within 30 days.

Following review of individual case documents and recommendations, it was moved by Mr. Alloway and seconded by Mrs. Price that the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Ms. Robinson* and *Ms. Rogers* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; that the Health Commissioner be directed to issue individual orders on behalf of the Board; and that violation of the order will result in a hearing before the Board of Health pursuant to Ohio Revised Code 3707.02 on November 6, 2013. Ayes Mrs. Watkins, Dr. Varian, Mr. Harrison, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of August, noting steady revenue and routine expenditures. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Alloway, Mrs. Price, Mrs. Watkins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Harrison and seconded by Mr. Alloway that the Board confirm the following bookkeeping transactions necessary to meet operating expenses completed by the Administrator since the last meeting. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, Mr. Alloway, Mr. Harrison. Nays: none. Motion carried.

Intrafund Transfer of Appropriated Funds***Water Well Fund 050***

- \$250.00 From 050-400-01050 Refunds To 050-400-01030 Laboratory Fees

Sewage Treatment Fund 054

- \$200.00 From 054-400-01050 Refunds To 054-400-01060 Remittance to State
- \$5.00 From 054-400-01050 Remittance to Township To 054-400-01100 OPERS

IN THE MATTER OF FUNDING ACCEPTANCE – FY12 WIC GRANT

It was moved by Mr. Harrison and seconded by Dr. Varian that the Board accept the FY14 Women, Infants and Children Grant Notice of Award in the amount of \$212,438.00 for the project grant year October 1, 2013, to September 30, 2014. Ayes: Mr. Alloway, Mrs. Price, Mrs. Watkins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF DONATION ACCEPTANCE – KIWANIS CLUB OF BELLEFONTAINE

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board accept with appreciation a \$1000.00 donation from Kiwanis Club of Bellefontaine, Inc. to provide fund costs associated with special immunization clinics for Logan County families and their vulnerable children. Ayes: Mr. Harrison, Dr. Varian, Mr. Alloway, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF SERVICE CONTRACT RENEWALS

At the request of the Administrator and concurrence of the Health Commissioner, it was moved by Mr. Harrison and seconded by Mr. Alloway that the Board authorize the following annual service contracts at the negotiated rates listed. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Alloway, Mr. Harrison. Nays: none. Motion carried.

- ***Cynthia S. Pulfer, RN***, PRN registered nursing services not to exceed 19 hours weekly at the rate of \$19.95 per hour for the period October 3, 2013 through October 2, 2014
- ***Marcella Burroughs***, janitorial services not to exceed two cleanings per week at the rate of \$75.00 per cleaning for the period October 2, 2013 through October 1, 2014
- ***Northwest Therapy Service, Inc.***, physical therapy services to clients of the Home Health Agency at the rate of \$73.00 per hour and \$25.00 for administrative meetings for the period October 1, 2013 through September 30, 2014
- ***MidOhio Rehabilitation Specialists, LLC***, occupational therapy services to clients of the Home Health Agency at the rate of \$73.00 per hour and \$25.00 for administrative meetings for the period October 1, 2013 through September 30, 2014
- ***Beach Speech Pathology, Inc.***, speech therapy services to clients of the Home Health Agency at the rate of \$90.00 per visit for the period October 1, 2013 through September 30, 2014
- ***Sen & Associates, Inc.***, certified public accounting services for the Home Health Agency at a rate of \$500.00 per on-site half day (up to five hours); \$900.00 per on-site full day (five to nine hours); \$90.00 per hour for off site work; and preparation of the annual Medicare cost report at a flat rate of \$1700.00 for the period October 1, 2013 to September 30, 2014

IN THE MATTER OF ANNUAL EVALUATION – S. CUMMINGS

Health Commissioner Hoddinott presented the annual performance evaluation of Steve Cummings, IT/Project Manager/Development Officer, noting an *Achieves* score in all categories. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board accept the review. Ayes: Mrs. Price, Mrs. Watkins, Mr. Alloway, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott again requested topics of interest for Board education. He discussed plans for a gastroenteritis education program for the county, and also stressed the importance of Board members reviewing the 2014 final operating budget prior to the November meeting that will be included in the board packet.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for November 6, 2013, at 1:00 p.m., President Spath adjourned the meeting at 2:10 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary