



The Board of the Logan County Health District met in regular session on Wednesday, June 6, 2018. President Harrison called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Environmental Health Director Timothy M. Smith, Interim Director of Nursing Kelly Reaver, Assistant to the Health Commissioner Donna Metzler, and Emergency Preparedness Coordinator/PIO Lou Ann Albers. Guests included Mike Vektorino and Brooke Wage of *WPKO/WBLL* Radio, and Mandy Lochr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board approve the minutes of the May 2, 2018, meeting as mailed. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 4, 11, 18, and 25, and June 1, it was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF BOARD EDUCATION – EMERGENCY RESPONSE PLAN

Lou Ann Albers, the health district's Emergency Preparedness Coordinator/Public Information Officer, presented the recently updated Emergency Response Plan-Basic. She offered a PowerPoint presentation highlighting deliverable-based funding; the numerous plans; scope; promulgation; what happens next; coordinating with other agencies; and the challenges that lie ahead.

IN THE MATTER OF BOARD ACTION UPDATES

Environmental Health Director Timothy M. Smith updated the Board on the status of previous matters.

Gilbert C. Myers, owner/Rita Cook, renter; 300 North Detroit Street, Apt. B, Bellefontaine

The health district is continuing with court action to remove odor.

JeeDee Monk, 99 Riverside Drive, Pangburn, Arkansas

The owner was ordered to remove structures and solid wastes at the property she owns at 14215 Oakwood Avenue, Lakeview. A family member told a Stokes Township trustee that the family would begin with removing the structure and wastes. No obvious changes were observed at a reinspection conducted by Sanitarian Lisa Engle on June 6, 2018, and it was discovered that the property had been transferred on April 2, 2018, to Melissa J. Zellers, 720 Hickory Hollow Rd., Troy, Ohio. It was moved by Mrs. Collins and seconded by Mrs. Price that the Board issue an order to remove the structures and solid wastes to the new property owner. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

Carl Cummins; Johnny and Diane Cummins, 230 Grove Avenue, Lakeview

The parties listed co-own a leaning, deteriorating manufactured home with a tarped roof which also no longer has water service. A family member was present at the May 2, 2018, Board of Health meeting and asked for more time to show improvement and 30 days were given. No obvious changes were observed at a reinspection conducted by Sanitarian Lisa Engle on May 31, 2018. Posting of a condemnation notice on the structure will proceed to prevent it from being occupied by any future residents until it is completely removed.

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisances for Board action following citizen complaints and non-compliance with sanitarian orders.

Donnie Williams (c/o Jeff Williams), 11575 Ash Avenue, Lakeview

Mr. Williams owns an open, vacant manufactured home on an overgrown lot. Sanitarian Lisa Engle also confirmed that the sanitary service fees have not been paid in over two years. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board issue an order requiring the property owner to mow the lot, repair the manufactured home to a livable condition, or remove it and all associated solid wastes to a licensed disposal facility within 30 days of receipt of the order. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

Sharon Wellnitz Estate (c/o Rob Wellnitz), 636 High Avenue, Russells Point

This property contains a large trash pile. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board issue an order requiring the property owner to remove all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE***Brian and Nichola Jordan, 19829 CR 155, Rushsylvania***

Due to the hardship incurred when the Logan County Building Authority issued a building permit without first having obtained a Building Review for Sanitary Approval from the health district, the Jordan's once again requested variance from OAC 3701-28-07 (D) to connect a new dwelling to an existing well that will only be eight (8) feet away. Ten (10) feet are required. Environmental Health Director Tim Smith recommended approval since the owners would not have paid for building plans and contractors had the issue been recognized as part of the new county protocol and that this will not be a common occurrence. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board concur with Mr. Smith's recommendation and grant the variance. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

Mr. Smith then addressed the Private Water and Home Sewage System rules in regards to "hardship", noting these are the only two (2) programs over which the Board has variance jurisdiction. He distributed proposed variance protocols and fees to be reviewed and considered at a future Board of Health meeting.

IN THE MATTER OF NURSING REPORT

Interim Director of Nursing Kelly Reaver presented the following nursing statistics for the month of April, 2018. She noted that communicable disease investigations have declined but remain steady, and that Children with Medical Handicaps (CMH) and immunizations both are on a slight decline. She also reported on the May meeting of the Combined Advisory Group, at which time the group disbanded as it is no longer a State requirement. Mrs. Reaver noted that HIV clinics are resuming June 16 from 1:30 to 3:00 p.m. and monthly thereafter, with a schedule distributed. She also announced a free dental clinic made possible by Dr. Jason Robson and his staff on October 31, even though the Brighter Smiles grant from Delta Dental must be used for education this year, not dental care.

Public Health: 6 active lead cases; 13 TB skin tests; 6 BCMH visits/59 contacts; 7 newborn home visits

Immunization Program: 26 child clients; 14 adult clients; 3 flu shot

Women, Infants and Children: 31 new clients; 71 recertifications; 601 total participants

Communicable Disease: Chlamydia (10); Gonorrhea (1); Hepatitis B (3); Other (1)

Health Education: 2 health fairs/131 participants; 6 staff trainings/meetings; 3 public classes

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented financial reports for the month of April. She noted seasonal revenue in the Swimming Pool and RV Parks/Camps funds, with overall receipts for the first four (4) months of the year approximately 11 percent ahead of estimates. Expenses were routine, and are seven (7) percent under projections for the same four (4) month period. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board confirm the following transfers of appropriated funds to meet current expenses completed by the Administrator during the month of May. Ayes Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

Public Health Infrastructure Fund 055

- \$7200.00 FROM 055-450-01020 Salaries TO 055-450-01055 Contracts

Parks/Camps Fund 069

- \$20.00 FROM 069-410-01020 Salaries TO 069-410-01030 Remittance to State

IN THE MATTER OF CONTRACT RENEWAL – EPIDEMIOLOGICAL SERVICES

A renewal contract with Delaware General Health District (DGHD) to provide epidemiological services to the Logan County Health District in accordance with the terms of the Public Health Emergency Preparedness Grant was considered. The agreement sets reimbursement at \$1800.00 quarterly based on an estimate of 10 hours of monthly service at \$60.00 per hour, with necessary hours for infectious disease outbreaks or other emergency situations in excess of 40 hours in any one work week to be paid at time and one-half and mileage reimbursed at DGHD's approved rate. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board renew the agreement for the period July 1, 2018, to June 30, 2019, provided no changes have been made to the contract when received by Delaware County. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF JOB DESCRIPTION REINSTATEMENT – ENVIRONMENTAL AIDE

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board authorize reinstatement of the position description of Environmental Aide at Pay Grade 10 and the employment status of part-time. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF COMPLETION OF PROBATION/PERMANENT APPOINTMENT- K. REAVER

Following presentation of a very satisfactory six month performance evaluation by Health Commissioner Dr. Boyd Hoddinott, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board recognize completion of the 180-day probationary period for Interim Director of Nursing Kelly Reaver and authorize her permanent appointment to the Director position at Grade 32, probationary step, being \$29.37 hourly for 70 biweekly hours effective June 2, 2018. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF EXECUTIVE SESSION

At 1:46 p.m., it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board enter executive session to discuss personnel compensation, with the Health Commissioner and Administrative staff to remain in attendance. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF RETURNING TO OPEN SESSION

At 1:55 p.m., it was moved by Mrs. Price and seconded by Mrs. Collins that the Board return to open session. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott reported on the recent accreditation site visit, stating it appeared to go very well. He extended gratitude to coordinator Donna Metzler, the entire health district staff, and the Board of Health for their hard work and support of the effort. The site visit report will be complete within eight (8) weeks and will be considered by the Public Health Accreditation Board for a decision at their next quarterly meeting in August. Ms. Metzler then discussed the Community Call to Action presentation on the 2018 Community Health Risk and Needs Assessment scheduled for Wednesday, July 18.

IN THE MATTER OF ADJOURNMENT

Confirming the change of the next regular meeting to 1:00 p.m. on Wednesday, July 11, 2018, due to the Independence Day holiday, Mr. Harrison adjourned the meeting at 2:00 p.m. without opposition.